

Itasca School District #10
Itasca, IL 60143

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 8, 2011

- I. Call to order and roll call – The meeting was called to order at 6:00 p.m. at the Itasca Village Hall, 550 West Irving Park Road, Itasca, by President Miller with the following ROLL CALL:

PRESENT

Mrs. Burke
Mrs. Gatbunton
Mr. Kolar
Mrs. Miller
Ms. Pawinski
Mr. Sprandel

ABSENT

Mrs. G. Hoss

- II. Closed Session – A motion was made by Member Sprandel and seconded by Vice President Kolar that the Board of Education enter into a Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, 5 ILCS 120/2(c)(1); collective negotiating matters, 5 ILCS 120/2(c)(2). The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board entered Closed Session at 6:02 p.m.

- III. Return to Open Session – A motion was made by Member Sprandel and seconded by President Miller that the Board return to open session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board returned to open session at 6:43 p.m. While in Closed Session, no action was taken.

- IV. Call to Order and Roll Call – President Miller

PRESENT

Mrs. Burke
Mrs. Gatbunton
Mr. Kolar
Mrs. Miller
Ms. Pawinski
Mr. Sprandel

ABSENT

Mrs. G. Hoss

Also in attendance:

Dr. Marcia Tornatore, Superintendent of Schools
Mr. Daniel Aggen, Assistant Superintendent
Dr. Dawn Turner, Principal, Raymond Benson Primary School
Mr. Jeffrey Murphy, Principal, Elmer H. Franzen Intermediate School
Dr. Reinhard Nickisch, Principal, F. E. Peacock Middle School
Mr. Vincent DiBeasi, Network Manager
Ms. Deb Mitsui, Recording Secretary to the Board
Community and Staff Members

V. Budget Hearing – At 6:45 p.m., a Public Hearing was held as required by Illinois State Code. The meeting was conducted prior to the Public Meeting. A legal notice publicizing the Public Hearing was posted on May 5, 2011, in the Legal Notice section of the local Daily Herald Newspaper. Since that time, the 2010-2011 Amended Budget has been available for public inspection at the District Office.

VI. The Board Returned to a Regular Open Session Meeting at 7:02 p.m.

VII. Call to Order and Roll Call – President Miller

PRESENT

Mrs. Burke
Mrs. Gatbunton
Mr. Kolar
Mrs. Miller
Ms. Pawinski
Mr. Sprandel

ABSENT

Mrs. G. Hoss

VIII. Pledge of Allegiance – President Miller led everyone present in the Pledge of Allegiance.

IX. Welcome to Visitors – President Miller welcomed visitors.

X. Communications – Secretary Pawinski stated that there were no communications received during the month of May.

XI. Additional Agenda Items – There were no additional agenda items added.

***Please note, at this time, President Miller rearranged the agenda schedule to allow recognition of 4th grade student, Christiana Gatbunton. Christiana was chosen to represent Elmer H. Franzen Intermediate School and District 10 at the Illinois Young Author Conference held on May 21st at Illinois State University. Principal Jeffrey Murphy presented Christiana with a plaque celebrating her love of reading and exceptional writing skills and for her family's participation at the Illinois Young Author Conference.

XII. Superintendent's Report – Dr. Tornatore reviewed the Superintendent's Report, a copy of which is attached to these official minutes. Items of interest included in her report:

- ✓ Summer Hours and Holidays
- ✓ Salary Committee
- ✓ Intergovernmental Committee
- ✓ Audits
- ✓ District Newsletter
- ✓ End-of-Year Reports
- ✓ Self-Contained Special Education Meetings

Illinois State Board of Education has confirmed that Itasca School District 10 has attained Adequate Yearly Progress (AYP) for the 2011 school year. Copies of District 10 AYP information was distributed to Board members. Dr. Tornatore also noted that both she and Member Gatbunton would be attending a New School Board Member Boot Camp scheduled to take place June 16th through June 18th.

VII. Board Reports

A. NDSEC – Member Pawinski, District #10 representative to NDSEC, reviewed the minutes of the May 9, 2011 Operational Board Meeting, a copy of which is attached to these official minutes. The next regular meeting of the Operational Board is scheduled for Monday, June 13, 2011 at 3:00 p.m.

B. Finance Committee – President Miller and Vice President Kolar reported that the committee had not met during the month of May. There are no upcoming meetings scheduled at this time.

C. Policy Committee – Member Gatbunton and Member Sprandel reported that the committee had not met during the month of May.

D. Intergovernmental Committee Meeting – President Miller reported that she and Dr. Tornatore attended a meeting in May. Itasca's new Fire Chief, Jim Burke, was introduced at that meeting. A district staff member gave a presentation honoring our military men and women. The next Intergovernmental meeting is scheduled for September.

E. Salary Committee – Secretary Pawinski and Member Sprandel reported that they met with administration on Monday, May 23rd to discuss administrative personnel and union-exempt support staff salaries. Consideration for salaries will be presented for Board approval during the agenda topic known as "Action Items".

F. Finance, Buildings & Grounds, and Technology – Mr. Aggen reviewed the Business Report, a copy of which is attached to these official minutes. Items of interest included in his report:

Finance

- ✓ Amended FY 2010-2011 Budget
- ✓ Tentative FY 2011-2012 Budget
- ✓ Year End Reports
- ✓ Earned Interest Resolution
- ✓ Regular Transportation Bid Update

Buildings and Grounds

- ✓ Collective Liability Insurance Cooperative Update
- ✓ Summer Help Review
- ✓ Roofing and Flooring Summer Projects

Technology

- ✓ New Replacement Computers at Franzen
- ✓ Sensitive Data Update
- ✓ Summer Projects Related to Franzen and Peacock Media Centers

Mr. Aggen provided a brief PowerPoint pictorial presentation showing the mover's progress thus far in preparation of the flooring projects. Once Mr. Aggen receives the "all-clear" message, asbestos removal may begin. Included within his presentation were photographs of some additional "optional" items, i.e., replacement accordion walls and trim, painting handrails, walls and window door frames, etc. for Board consideration while construction opportunities are underway. Mr. Aggen also shared an opportunity for "upgrading" options for a more defined & detailed mascot (to be embedded within the new vinyl flooring) in the entryways at Elmer H. Franzen Intermediate and F. E. Peacock Middle Schools. Following a lengthy discussion on the prioritization of optional items, the Board gave its consensus for approval of all of the items discussed except upgrading of the mascot embedded within the vinyl flooring.

During the construction phase, Board members will be kept apprised of any major overages or change orders. Dr. Tornatore expects a construction update from Arcon every Friday and will forward the update to the Board as quickly as possible.

Discussion continued regarding Mr. DiBeasi's recommendation for replacement computers for Franzen teachers. Mr. DiBeasi led a discussion on laptop computers versus desktop computers. Board members did request an updated policy and procedure regarding staff damage accountability and contractual issues for district owned laptops. Discussion concluded with the Board's consensus to proceed with replacement laptops for Franzen staff.

G. School Reports – Copies of which are attached to these official minutes. Items of interest included in the Primary School Report:

- ✓ Field Day
- ✓ Game Show Assembly
- ✓ Report Cards

Items of interest included in the Intermediate School Report:

- ✓ All-School Reads
- ✓ Illinois Young Author Conference
- ✓ Recognition Ceremony
- ✓ 5th Graders on Parade
- ✓ Report Cards

Items of interest included in the Middle School Report:

- ✓ Student Issues
- ✓ Discipline Causes
- ✓ Graduation Update
- ✓ Discovery Testing Update

Dr. Nickisch noted a correction regarding discipline totals within the Middle School report for “Student Issues” for the month of May. In-school suspensions should reflect one (1). Suspensions should reflect two (2).

H. Curriculum – Superintendent Tornatore reviewed her Curriculum Report. A copy of her report is attached to these official minutes. Items of interest included in the Curriculum Report:

- ✓ K-5 Grade Mathematics Committee
- ✓ New Teacher Induction Program
- ✓ Development of Training Tapes
- ✓ Staff Development for 2011-2012

XIII. Discussions/Presentations –

- A. Budget Discussion – Mr. Aggen referenced the 2011-2012 expenditure “note sheet” and reported that there had been some minor changes since distribution of the May tentative 2011-2012 budget. The Regular Education Transportation Bid Opening was conducted on May 31st. As an outcome of a very competitive bidding process, pending Board approval at this evening’s meeting, First Student will remain our transportation carrier. Mr. Aggen’s preliminary findings reflect a cost savings of approximately \$500 per day for our regular daily routes and approximately \$35 per day for our mid-day kindergarten routes. Additionally, District 10 will no longer incur a fuel escalator cost.

The construction bids for both the roofing and flooring projects are proceeding very well. Administration is also considering possibilities for contracting a new refuse service.

President Miller inquired about the increase of \$38,000 for free and reduced lunches. Mr. Aggen responded that the increase is due to the district's now contracting an outside vendor for daily preparation and delivery. Additionally, there has been an increase of identified students who are eligible for the free and reduced lunch program.

- B. Registration Update for 2011-2012 – Dr. Tornatore reviewed enrollment counts as of June 8. The number of our currently employed teaching staff appropriately reflects the district's "target numbers" for classroom counts. Enrollment counts may change as registration materials are completed and returned, but there is no immediate concern for the possibility of increased grade level sections at this time. Should enrollment counts increase beyond the target numbers, a special Board meeting may need to be called.

- C. Accession of Addison School District #4 to NDSEC – Secretary Pawinski and Dr. Tornatore - Addison School District #4 desires to join the North DuPage Special Cooperative. District 10 is a member of the Special Education Cooperative currently servicing eight neighboring school districts. Dr. Tornatore and District 10 Board representative, Secretary Pawinski, asked for Board direction to approve or disapprove of Addison's request for Accession into the NDSEC cooperative. NDSEC's Operational Board meets on June 28th. Voting will occur at that time regarding Addison's Accession request. Following discussion, Board members gave their approval for District 10's consideration of Accession of Addison School District #4 to NDSEC.

- D. K-Prep Enrollment Update – Dr. Tornatore – Dr. Tornatore reported that due to the low enrollment count at this time, the 2011-2012 Tuesday/Thursday Kindergarten Prep. Class has been cancelled.

- E. Review Procedure for Advertising and Distributing Materials from Non-profit Related Entities – Typically, all District 10 policies are reviewed through the policy committee process. District 10 receives its policy direction through Policy Reference Education Subscription Service (PRESS) approximately four times per year. At this particular time, Dr. Tornatore is asking for Board review and direction regarding a specific policy: 8:25 – Community Relations – Advertising and Distributing Materials in Schools Provided by Non-School Related Entities. In particular, Dr. Tornatore is most interested in the Board’s direction related to distribution of flyers by organizations or entities that are for profit; should the policy be kept as written or restated in a way that represents the Board’s direction. Following a lengthy discussion, the Board directed Dr. Tornatore to discontinue all flyer distribution at this time and to inquire with neighboring districts for their policy and procedures for Policy 8:25. Additionally, Dr. Tornatore will follow up with the district attorney for possible optional language. Flyer distribution discussion will be revisited at the August or September meeting.

- F. Freedom of Information – Two requests were received and fulfilled.

- G. Opportunity for Community Input –
 - Sue Latoria, 340 S. Oak Street, Itasca – Mrs. Latoria shared her concerns and opinions regarding distribution of flyers for profit organizations, particularly “in-town” businesses.

IX. Action Items -

- A. Consent Items – A motion was made by Secretary Pawinski and seconded by Member Sprandel that the Board of Education approve Action Memorandum FY11-#59; the Consent Agenda.
 - 1. Approval of Minutes:
 - May 4, 2011 Special Meeting Minutes
 - May 11, 2011 Regular Meeting Minutes
 - May 11, 2011 Closed Session Minutes (Personnel & Negotiations)

 - 2. Approval of Expenditure Reports – May, 2011

3. Approval of the rehiring of the following personnel for the 2011-2012 school year:

Erin Elliott: Part-Time Music Teacher (.12 FTE)-Benson/Franzen; BA, Step 4

Elizabeth Luszczyk: Part-Time Physical Education Teacher (.12 FTE)-Franzen/Franzen; BA, Step 4

Robert Wis: Correction= from .30 FTE to .40 FTE Part-Time Intermediate Level Band Instructor-Franzen; Bachelors+15, Step-Maximum

4. Approval of the rehiring of the following personnel for the 2011-2012 school year:

Therese W. Gimbel: Full-Time Special Education Resource Teacher, Grade 8 - effective 6/3/2011

A candidate has been identified for the Spanish teacher vacancy at F. E. Peacock Middle School. Request for Board approval for employee hire will be within the August Board of Education Agenda.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYES

NAYS

ABSTAIN

Mr. Kolar
Ms. Pawinski
Mrs. Miller
Mr. Sprandel
Mrs. Gatbunton
Mrs. Burke

B. Approval of Amended FY2011 Budget - A Motion was made by Member Sprandel and seconded by Secretary Pawinski that the Board of Education approve Action Memorandum FY11-#60; Amended FY2011 Budget.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYES

NAYS

ABSTAIN

Mrs. Miller
Mr. Sprandel
Mrs. Gatbunton
Mrs. Burke
Mr. Kolar
Ms. Pawinski

- C. Approval of FY2012 Tentative Budget - A motion was made by Vice President Kolar and seconded by President Miller that the Board of Education approve Action Memorandum FY11-#61; the FY2012 Tentative Budget.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Burke		
Mr. Sprandel		
Mrs. Gatbunton		
Ms. Pawinski		
Mr. Kolar		
Mrs. Miller		

- D. Accession of Addison School District #4 to NDSEC – A Motion was made by Secretary Pawinski and seconded by Vice President Kolar that the Board of Education approve Action Memorandum FY11-#62; Accession of Addison School District #4 to NDSEC.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Gatbunton		
Mr. Sprandel		
Mrs. Miller		
Ms. Pawinski		
Mrs. Burke		
Mr. Kolar		

- E. Elimination of Tuesday/Thursday Half-Day K-Prep Session for 2011-2012 - A motion was made by Member Sprandel and seconded by Secretary Pawinski that the Board of Education approve Action Memorandum FY11-#63; Elimination of Tuesday/Thursday Half-Day K-Prep Session for 2011-2012.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mr. Sprandel		
Mrs. Burke		
Ms. Pawinski		
Mr. Kolar		
Mrs. Gatbunton		
Mrs. Miller		

- F. Joint Prevailing Wage Resolution – A Motion was made by Vice President Kolar and seconded by Member Sprandel that the Board of Education approve Action Memorandum FY11-#64; Joint Prevailing Wage.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Miller		
Ms. Pawinski		
Mr. Sprandel		
Mrs. Gatbunton		
Mrs. Burke		
Mr. Kolar		

- G. Approval of Hazardous Bus Areas - A motion was made by Secretary Pawinski and seconded by President Miller that the Board of Education approve Action Memorandum FY11-#65; Hazardous Bus Areas.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mr. Kolar	Mrs. Burke	
Ms. Pawinski		
Mrs. Miller		
Mr. Sprandel		
Mrs. Gatbunton		

- H. Authorization to Hire Staff - A motion was made by Secretary Pawinski and seconded by Vice President Kolar that the Board of Education approve Action Memorandum FY11-#66; Authorization to Hire Staff.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mr. Sprandel		
Mrs. Burke		
Ms. Pawinski		
Mrs. Miller		
Mr. Kolar		
Mrs. Gatbunton		

- I. Approval of Hourly Rate Increase for 2011-2012 for Union-Exempt Educational Support Personnel - A motion was made by Member Sprandel and seconded by Secretary Pawinski that the Board of Education approve Action Memorandum FY11-#67; Hourly Rate Increase for 2011-2012 for Union-Exempt Educational Support Personnel.

Following a further opportunity for questions, discussion, and community input, President Miller moved to amend the main motion by inserting the words at the end of the main motion "at 80% of Consumer Price Index-All Urban Consumers (CPI-U) for the calendar year January 1, 2009-December 31, 2009 in a May 2010 letter from the County Clerk". Vice President Kolar seconded the amendment to the main motion.

President Miller stated that it was moved and seconded to amend the main motion and inserted the amended motion within the main motion.

Following a further opportunity for questions, discussion, and community input, the amended motion carried on the following ROLL CALL VOTE:

AYES

Mr. Kolar
Mrs. Gatbunton
Ms. Pawinski
Mr. Sprandel
Mrs. Burke
Mrs. Miller

NAYS

ABSTAIN

Following approval of the amended motion, President Miller restated the main motion and Dan Kolar seconded the main motion. Following a further opportunity for questions, discussion, and community input, the main motion which did not include the amended motion failed to pass on the following vote:

AYES

NAYS

ABSTAIN

Mrs. Miller
Mrs. Burke
Mr. Sprandel
Ms. Pawinski
Mrs. Gatbunton
Mr. Kolar

- J. Approval of Annual Base Salaries for 2011-2012 for Administrators - A motion was made by Member Sprandel and seconded by Secretary Pawinski that the Board of Education approve Action Memorandum FY11-#68; Annual Base Salaries for 2011-2012 for Administrators.

Following a further opportunity for questions, discussion, and community input, President Miller moved to amend the main motion by inserting the words at the end of the main motion "4.9 % ". Vice President Kolar seconded the amendment to the main motion.

President Miller stated that it was moved and seconded to amend the main motion and inserted the amended motion within the main motion.

Following a further opportunity for questions, discussion, and community input, the amended motion carried on the following ROLL CALL VOTE:

AYES

Mr. Sprandel
Mr. Kolar
Mrs. Burke
Mrs. Gatbunton
Mrs. Miller
Ms. Pawinski

NAYS

ABSTAIN

Following approval of the amended motion, President Miller restated the main motion and Member Sprandel seconded the main motion. Following a further opportunity for questions, discussion, and community input, the main motion which did not include the amended motion failed to pass on the following vote:

AYES

NAYS

ABSTAIN

Ms. Pawinski
Mrs. Miller
Mrs. Gatbunton
Mrs. Burke
Mr. Kolar
Mr. Sprandel

- K. Approval of Regular Transportation Bid - A motion was made by Vice President Kolar and seconded by Member Burke that the Board of Education approve Action Memorandum FY11-#69; a 3-Year Contract for Regular Transportation to First Student, Inc. for the Amounts Contained in the Service Proposal, Dated June 1, 2011.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Miller		
Mrs. Burke		
Mr. Sprandel		
Ms. Pawinski		
Mrs. Gatbunton		
Mr. Kolar		

- L. Designation of Interest Income - A motion was made by Member Burke and seconded by President Miller that the Board of Education approve Action Memorandum FY11-#70; Resolution Authorizing the Designation of Interest Income.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Gatbunton		
Mr. Sprandel		
Mr. Kolar		
Mrs. Burke		
Ms. Pawinski		
Mrs. Miller		

XVI. Board Requested Reports –

Dr. Tornatore will survey neighboring school districts for their feedback about policy and procedure for flyer distribution.

The Board would like to institute a policy with procedure for staff use and liability for laptop computers.

- XVII. Closed Session - A motion was made by President Miller and seconded by Secretary Pawinski that the Board of Education enter into a Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, 5 ILCS 120/2/(c)(1); collective negotiating matters, 5 ILCS 120/2(c)(2). The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board entered closed session at 9:50 p.m.

XVIII. Return to Open Session - A motion was made by President Miller and seconded by Member Burke that the Board return to open session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board returned to open session at 10:30 p.m. While in Closed Session, no action was taken.

XIV. Call to order and Roll Call – President Miller

PRESENT


Mrs. Burke
Mrs. Gatbunton
Mr. Kolar
Mrs. Miller
Ms. Pawinski
Mr. Sprandel

ABSENT


Mrs. G. Hoss

XX. Adjournment – There being no further business, President Miller adjourned the meeting at 10:35 p.m.

Pro-tem



~~Debbi Pawinski~~, Secretary
Board of Education



Kathryn Miller, President
Board of Education

BOE Action Memorandum FY12 - #01

**Consent Agenda
August 10, 2011**

Included in the consent agenda:

1. Approval of Minutes:
 - a. June 8, 2011 Closed Session Minutes (Personnel & Negotiations) at 6:00 p.m.
 - b. June 8, 2011 Regular Meeting Minutes
 - c. June 8, 2011 Closed Session Minutes (Personnel & Negotiations) at 9:50 p.m.

2. Approval of Expenditure Reports – June and July, 2011

3. Approval of the rehiring of the following support personnel for the 2011-2012 school year:
 - a. Gina Pecoraro – Special Education Teacher Aide, Benson

4. Approval of the hiring of the following certified personnel for the 2011-2012 school year:
 - a. Dana Zucco: 8th Grade Special Education Teacher (1.0 FTE) – Peacock; Bachelors +15, Step 2
 - b. Kari Monegato: Spanish Teacher (1.0 FTE) – Peacock; Bachelors, Step 2

5. Approval of resignation:
 - a. Erin Eliot: Part-time Music Teacher (.12), Benson, effective as of 8/1/2011

The Superintendent recommends that the Board approve the consent agenda.

SUPERINTENDENT'S REPORT

June 8, 2011

Summer Hours and Holiday

Beginning on June 6th, the District started summer hours in which the staff members are working extended hours on Monday through Thursday of each week. The Administrative Office, as well as the entire district, will be closed on Fridays. This will go through the week of August 4, 2011, with Friday, August 5th being the last Friday off. Remember that the District Office will be closed on Monday, July 5th, 2010, for the Independence Day Holiday.

Salary Committee

The Salary Committee met on May 23rd, 2011, and recommended salary parameters for non-union educational support personnel and administration (unless a retirement has been submitted).

Intergovernmental Committee

Within the Intergovernmental Committee, the Village of Itasca continues to offer the opportunity for Board members and administrators from each taxing body to discuss common issues. President Kathryn Miller and Dr. Tornatore continue to represent District #10. The last meeting was held on Monday, May 16th, 2011. The next meeting is scheduled for Monday, September 19th, 2011.

Audits

Itasca School District completes annual audits with our contracted auditors during the summer months. As in the past, those dates have been scheduled. The auditors review all materials in our budget department, as well as funding received and expenditures completed for grants at the state and federal levels.

District Newsletter

The spring 2011 Itasca School District's newsletter was recently distributed through e-mail accounts retrieved from registration information. A summer newsletter will be completed during July 2011.

End-of-Year Reports

State and federal end-of-year reports are now being completed. The due date for these reports is June 30th, 2011. While many reports involve curricular areas, additional reports include data from the schools and business department.

Self-Contained Special Education Meetings

As decisions are made in regards to self-contained special education placements for District #10 students, I continue to attend those meetings. Whether the educational placements are within the district or the surrounding area, the meetings include specific data regarding a student's performance on goals and objectives documented within their Individualized Educational Plan.

MONTHLY ENROLLMENT REPORT AS OF:

June 1, 2011

	Cls	Full Assign	*Part Assign		*Average	History
KINDERGARTEN 4						
Schaschwary A.M.		18				02/03
Schaschwary P.M.		18				Sept 795
Suptela A.M.		19				June 813
Suptela P.M.		19	2	Total	76 19.00	
FIRST GRADE 5						
Celenza		22				03/04
Gallagher		23				Sept 791
Petrucci		22				June 790
Santellano		23				04/05
Schultz		21		Total	111 22.2	Sept 801
						June 817
SECOND GRADE 5						
Eich		20				05/06
McCarthy		21				Sept 794
Mitchell		21				June 817
Schingoethe		19				06/07
Stines		20		Total	101 20.20	Sept 825
						June 830
THIRD GRADE 4						
Asimor		23				07/08
Buske		23				Sept 838
Lindsay		25				June 850
Sitkiewitz		23		Total	94 23.50	
FOURTH GRADE 4						
Busse		25				08/09
Flanigan		25				Sept 899
Haines		23				June 899
Hanczar		25		Total	98 24.50	09/10
						Sept 890
						June 892
FIFTH GRADE 5						
Agnello		22				10/11
Bergmann		20				Sept 891
Capot		21				
Cuzzone		23				
Rosales		23		Total	109 21.80	
						Oct 892
						Nov 891
						Dec 890
						Jan 891
						Feb 889
						Mar 889
						Apr 889
						May 888
						June 889
	Core Sect					
SIXTH GRADE	4	103			25.75	
SEVENTH GRADE	5	89	2		18.20	
EIGHTH GRADE	5	98	2		20.00	
Total Primary					286	
Total Intermediate					301	
Total Middle					290	
District 10 Students in Middle School Special Ed					3	
District 10 Students Placed out of District					7	
District 10 Students in NDSEC MN Class					2	
Total District 10 Enrollment					889	
Early Childhood	2				22	11.00
Kindergarten Prep	1				18	18.00

NDSEC

NORTH DUPAGE SPECIAL EDUCATION COOPERATIVE

Dr. Rita Stevenson-Jacobson
Executive Director

BOARD BRIEFS

May 9, 2011

NDSEC BOARD MEMBERS

OFFICERS:

Ms. Dorothy Lange
Governing Board
Chairperson
Ms. Marilyn Daniels
Governing Board
Vice Chairperson

Dr. John Corbett
Operational Board
Chairperson
Dr. Kathie Pierce
Operational Board
Vice Chairperson

BOARD MEMBERS:

Rev. Luis F. Reyes, Dist. 2
Governing & Operational
Board Member
Ms. Patricia Reyes, Alt.
Dr. James Stelter,
Dist. 2 Supt & Operational
Board Member

Ms. Marilyn Daniels, Dist. 7
Governing & Operational
Board Member

Mr. Joe Petrella, Alt.
Dr. John Corbett,
Dist. 7 Supt & Operational
Board Member

Ms. Debbi Pawinski, Dist. 10
Governing & Operational
Board Member
Ms. Leslie Dyra, Alt.
Dr. Marcia Tornatore,
Dist. 10 Supt & Operational
Board Member

Ms. Milissa Riley, Dist. 11
Governing & Operational
Board Member
Mr. Mark Layne, Alt.
Dr. Joseph Bailey,
Dist. 11 Supt & Operational
Board Member

Ms. Lisa Mondo, Dist. 12
Governing & Operational
Board Member
Mr. Patrick Davitt, Alt.
Dr. Lori Bein,
Dist. 12 Supt & Operational
Board Member

Ms. Tamara Peterson, Dist. 13
Governing & Operational
Board Member
Ms. Diane Birkley, Alt.
Dr. Kim Perkins,
Dist. 13 Supt & Operational
Board Member

Ms. Dorothy Lange, Dist. 100
Governing & Operational
Board Member
Ms. Laura Wassinger, Alt.
Dr. Kathie Pierce,
Dist. 100 Supt & Operational
Board Member

Mr. Martin Tasch, Dist. 108
Governing & Operational
Board Member
Ms. Barbara Layer, Alt.
Dr. Lynne Panega,
Dist. 108 Supt & Operational
Board Member

EXECUTIVE DIRECTOR
Dr. Rita Stevenson-Jacobson

BOARD SECRETARY
Ms. Susan Steele

OPERATIONAL BOARD MEETING:

The regular meeting of the Operational Board was called to order by Dr. Corbett at 3:00 p.m. All eight districts were represented at roll call.

Additional Agenda Items – none

Public Comments – none

NDSEC Education Association Comments – none

Approval of Minutes – Approved: Minutes of regular meeting of April 18, 2011.

Adjourn Sine Die – at 3:03 p.m.

Election of Officers

A. Chairperson – Dr. John Corbett was elected.

B. Vice Chairperson – Dr. Kathie Pierce was elected.

Consent Agenda – Approved:

A. Establish Regular Meeting Dates, Time and Place – The schedule for the coming year is published on the NDSEC website under the *Main Menu/NDSEC Board/Annual Schedule of Regular Board Meetings* link.

B. Appointments

1. Board Members (two-year term):

Dist. 7 - Ms. Marilyn Daniels (& Mr. Joe Petrella as Alternate)

Dist. 11 – Ms. Milissa Riley (& Mr. Mark Layne as Alternate)

Dist. 13 – Ms. Tamara Peterson (& Ms. Diane Birkley as Alternate)

Dist. 108 – Mr. Martin Tasch (& Ms. Barbara Layer as Alternate)

2. Board Secretary – Ms. Susan Steele (one-year term)

3. Treasurer – Ms. Jenny Kilkenny (one-year term)

4. Committees (one-year term)

a) Finance – Dr. Stelter (D2), Dr. Tornatore (D10), Dr. Bein (D12) Dr. Bailey (D11) & Dr. Pierce (D100)

b) Policy – Dr. Tornatore (D10) & Dr. Pierce (D100)

c) Facility – Dr. Stelter (D2), Dr. Tornatore (D10), Dr. Bailey (D11) & Dr. Panega (D108)

C. Banks of Depository – West Suburban Bank/Bloomingtondale, Harris Bank/Roselle, ISDLAF+

D. Legal Counsel – Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd.

E. Semi-Annual Review of Closed Session Minutes – No closed session minutes were released.

F. April Bill List – Reviewed and approved by Dist. 12 Governing Board Member Ms. Mondo.

G. Personnel Report dated May 9, 2011 (1 Certified Resignation, 1 ESP Resignation, 1 Recommendation of Dismissal of Educational Support Personnel)

Action Items:

A. Policy Manual Revisions – 2nd Reading & Recommendation to Governing Board
Sections 2:250, 3:60, 4:15 (New), 5:40, 5:150, 5:200, 5:300, 6:150

Motion carried to recommend adoption of the above-listed policy manual revisions to the Governing Board.

Discussion Items:

- A. **NDSEC Staff/Enrollment Profile** – The profile dated 5/4/11 was provided.
 - 1) **2011-12 Projections** – The projected 2011-12 profile dated 5/4/11 was provided.
- B. **Monthly Financial Report**
 - 1) **April Financial Summary** – As of 4/30/11 (83% of FY 11 completed), NDSEC expended 73% of budgeted expenditures.
 - 2) **Revenue Analysis – Expected vs. Received** – Board members received an analysis of State and federal revenues received in 2011 that apply to both FY 2010 and FY 2011.
 - 3) **Chicago Public Schools - Payment Status** – CPS has paid in full its tuition payments for the year.
- C. **Monthly Bill List – Audit Schedule & Recommendation** – Board members received an audit schedule for the coming year for review of the monthly bill list by a Governing Board Member on behalf of the entire Board. Based upon Board discussion at the April Board meeting, board members have the option of reviewing the bill list and actual bills at NDSEC or simply reviewing the list. The bill list will be provided to the auditing board member a week ahead of the board meeting. Ms. Peterson requested that she receive the bill list in Excel format.
- D. **Addison Dist. #4 Accession to NDSEC** – Dr. Jacobson reported she presented an overview of NDSEC to the Addison Board of Education at its 4/27/11 meeting. It was well received and the Addison administration will be making approval to seek membership in NDSEC an action item at its 5/25/11 board meeting. Dr. Jacobson asked for and received authorization to make acceptance of Addison into NDSEC an action item at the 6/13/11 board meeting if it is approved by Addison. Also, if it is approved by Addison, immediate contact will be made with the NDSEC attorney to begin drafting an agreement between the two parties. Dr. Jacobson noted board members had received a “talking points” memo to assist them in discussing Addison’s potential accession to NDSEC with their boards, and it could be added to as other questions arise. Board members raised questions they would like addressed in the areas of the accession fee calculation and its application to the current member districts’ benefit, protections in the agreement between Addison and NDSEC, the short-term and long-term financial and programmatic effects of Addison’s membership, and key advantages of Addison’s membership. Dr. Jacobson said she would provide a revised “talking points” memo that addressed those areas.
- E. **Joint Agreement Committee Report** - On 5/4/11, the ad hoc committee to review the joint agreement and propose amendments to the Board met. It was able to develop revisions to the first half of the agreement and will meet again on 5/16/11 to continue working through the document.
- F. **Lincoln Academy Program Evaluation** – An evaluation of the Lincoln Academy program occurred. The outcome was overwhelmingly positive and the staff was commended for its efficient and effective programming for students. Three points of feedback were provided. Administration will present a plan to address those points at the June board meeting. Program evaluations are planned for the Multi Needs and Transition programs as well.
- G. **ESY Update** – The staffing plan for the ESY program is still being developed and will be presented to the board for approval at the June 13 board meeting. Because of the early start date for the ESY program (June 10), it will have already started. Administration assured the board the staffing plan will be cost effective.
- H. **Renewal of Employee Insurance Programs** – The overall premium increase for renewal of NDSEC’s medical insurance for next year is 0.5%. The single premium will increase slightly, but the premiums for single + spouse, single + child(ren), and family will actually have a slight decrease.
- I. **2011-12 User Fee Agreements** – Next year’s user fee agreements are being prepared and will be given to each district’s special ed coordinator for signatures in the near future.

- J. In-Service on Board Member Roles & Responsibilities** – An in-service on board member roles and responsibilities will be scheduled in June for all interested board members. An overview of the Joint Agreement, structure of the cooperative, and fiscal practices and procedures will be included in the presentation.

Information Items - *none*

Operational Board Meeting Adjournment – 3:50 p.m.

GOVERNING BOARD MEETING:

The regular meeting of the Governing Board was called to order by Ms. Lange at 3:50 p.m. Seven districts were represented at roll call (Dist. 10 absent).

Additional Agenda Items – *none*

Public Comments – *none*

Approval of Minutes – *Approved*: Minutes of regular meeting of March 14, 2011.

Adjourn Sine Die – at 3:52 p.m.

Election of Officers

- A. Chairperson** – Ms. Dorothy Lange was elected.
B. Vice Chairperson – Ms. Marilyn Daniels was elected.

Consent Agenda – *Approved*:

- A. Establish Regular Meeting Dates, Time and Place** – The schedule for the year is published on the NDSEC website under the *Main Menu/NDSEC Board/Annual Schedule of Regular Board Meetings* link.
- B. Appointments**
- 1) **Board Members** (*two-year term*):
 - Dist. 7 - Ms. Marilyn Daniels (& Mr. Joe Petrella as Alternate)
 - Dist. 11 – Ms. Milissa Riley (& Mr. Mark Layne as Alternate)
 - Dist. 13 – Ms. Tamara Peterson (& Ms. Diane Birkley as Alternate)
 - Dist. 108 – Mr. Martin Tasch (& Ms. Barbara Layer as Alternate)
 - 2) **Board Secretary** – Ms. Susan Steele (*one-year term*)

Action Items

- A. Adoption of Policy Manual Revisions** – *Adopted*
Sections 2:250, 3:60, 4:15 (New), 5:40, 5:150, 5:200, 5:300, 6:150
- B. Personnel Issues**
- 1) **Dismissal of Educational Support Personnel** – *Approved*
- Governing Board Meeting Adjournment – 3:55 p.m.

The next Operational Board meeting will be **June 13, 2011, at 3:00 p.m.** at the NDSEC Administrative Office. If you have any questions regarding any of the above, please contact Dr. Rita Jacobson at 630-894-0490.



ITASCA SCHOOL DISTRICT 10 FINANCE OFFICE REPORT –June 2011

Four departmental core values: Partnership, Excellence, Innovation and Efficiency.

I. FINANCE

- A. The amended FY 2010 - 2011 Budget is being submitted for Board authorization during the June 2011, meeting. The amended Budget contains the changes made to the Working Cash Fund showing the May 2011, sale of bonds, resulting in an increase of revenue of \$5,919,321. The budget passed by the Board of Education in August 2010, noting this increase of revenue, remained on display in the Administrative Office until the meeting as required by law.

A public hearing will be at 6:45 p.m. as required by Illinois State Code prior to the Public Meeting. This was publicized in the Daily Herald in the Legal Notice Section.

- B. The tentative budget is being submitted for Board of Education approval during the June 2011, meeting. The tentative budget contains all changes made thus far since the budget process began taking structure in August of 2010. The Finance Department has included a detailed work sheet which contains the annotations that detail the changes made including the May Board Workshop revisions and administrative meetings.

Once again, Itasca School District 10 is required by law to pass a tentative budget and have it displayed allowing public examination for at least 30 days before a "final" budget is adopted. The Board may still make changes from the tentative to the final budget. Since the Board does not meet in July, the administration will have the final budget on the agenda for the August or September regular meetings.

This will then be subject to a public hearing and a publication notice in the Daily Herald as well.

- C. The end of the Fiscal 2010 - 2011 is an eventful time in the Finance Office. We are in the process of concluding the year and preparing all of the associated year-end reports required by the Illinois State Board of Education. The audit firm of Mathieson, Moyski, Celer and Co. and the Finance Office have arranged the following schedule:

- | | |
|-----------------------|-----------------------|
| ◦ Preliminary Audit | June 20 – June 21 |
| ◦ Final Audit | August 15 – August 19 |
| ◦ Report to the Board | November 2011 |

The GASB 45 audit which requires government employers to measure and report the liabilities associated with other (than pension) postemployment benefits will not be required this year (2010 - 2011) as it was performed last fiscal year. This audit will be completed by Gallagher Benefit Services next fiscal year (2011 - 2012).

- D. The Finance Office is requesting the Board adopt a resolution to prevent accumulated interest earned in all funds from becoming principal. For example, last year fiscal accrued interest from the Bond and Interest Fund was transferred by the Board of Education to the Transportation Fund. This prevented the offset in the delayed

payments from the State of Illinois to the Transportation Fund. The interest had accumulated since June of 2004.

By not adopting this resolution the interest would become principal and be unable to be transferred from some funds to other funds in accordance with Section 100.50 of the Illinois Administrative Code.

- E. The bid opening for the Itasca School District 10 Regular Transportation for the 2011 - 2014 school years was held at the District office on June 1. Four contractors submitted bids in an extremely competitive bidding environment. The bidding summary and superintendent recommendations are included under separate cover.

II. BUILDINGS AND GROUNDS

- A. The Finance Office received the Full Membership Report and Risk Management Summary from the Collective Liability Insurance Cooperative (CLIC) in May. Our 2011-2012 Workers' Compensation Program costs increased by \$8,730 over our 2010-2011 premiums. However, Itasca School District 10 will receive a reallocation of \$2,562 as part of a surplus fund disposition approved by the CLIC Executive Committee. This produces a net increase of \$6,169 over our 2009-2010 policy year.

The Itasca School District 10 Property Casualty insurance fared even better. Our premium for the 2011-2012 fiscal year was \$2,237 less than last year's premium and with the \$2,174 reallocation the district will actually experience a reduction of \$4,441 over the 2010 - 2011 provision. This truly demonstrates the benefits experienced in being a member of an insurance cooperative.

- B. Summer help has been hired for each building and has been assisting the custodians and teachers in boxing and preparing Franzen and Peacock in moving the classrooms to the gymnasiums. The professional moving company will be moving all classrooms, media centers, labs and office to the gyms beginning Monday, June 6.
- C. The summer roofing and flooring projects are on schedule at all district schools and the contractors have met with district administrators and the architects. Change orders will require the superintendent's signature before being initiated. The Board of Education will be kept up-to-date on the projects over the summer break.

III. TECHNOLOGY

- A. The Information Technology Department has ordered new computers for the Franzen Intermediate School to replace 10 year old computer systems. The new replacement computers are HP 6005 small form factor with flat panel monitors and speakers. The computers will have a 250 GB (Gigabytes) hard drive with 4 GB of RAM (Random Access Memory) installed and a standard three year hardware warranty to stay competitive with today's technology.
- B. The older computers have been The Department of Defense (DOD) wiped to ensure no sensitive data will leave District 10. DOD has set the standard for data wipes. In short, a DOD Wipe complies with their standards, writing over the original deleted information seven times before it is considered unrecoverable. These standards have been implemented within Itasca School District 10 to maintain privacy standards.

- C. Franzen and Peacock labs and Media Center computers have been taken down for the summer renovation. This included the removal of all computer towers, printers, monitors and desks. This summer move will allow the IT Department to evaluate the current data ports and provide access for any changes that may help create a more efficient data path.

ITASCA SCHOOL DISTRICT 10
REGULAR TRANSPORTATION BUS BID SPECIFICATION SUMMARY

6/3/2011

Contractors	Per Bus, Per Day Charge 71 Passenger Vehicle		
	2011-2012	2012-2013	2013-2014
Durham School Service	265.09	269.07	273.10
First Student	235.16	241.04	247.06
Illinois Central	235.21	241.09	247.12
Westway	234.00	241.02	248.25

Early Dismissal 71 Passenger Vehicle		
2011-2012	2012-2013	2013-2014
265.09	269.07	273.10
235.16	241.04	247.06
235.21	241.09	247.12
234.00	241.02	248.25

Per Bus, Per Day Charge Bus Aide		
2011-2012	2012-2013	2013-2014
20.15 *	20.45 *	20.76 *
15.00 *	15.38 *	15.76 *
45.00	46.00	47.00
100.00	103.00	106.09

Contractors	Per Bus, Per Day Charge Activity Runs		
	2011-2012	2012-2013	2013-2014
Durham School Service	61.80	62.73	63.67
First Student	50.00 *	51.25 *	52.53 *
Illinois Central	68.57	70.28	72.04
Westway	44.00 €	45.32 €	46.86 €

In District 71 Passenger Field Trips		
2011-2012	2012-2013	2013-2014
32.45 *	32.94 *	33.43 *
50.00 *	51.25 *	52.53 *
42.00 ‡	44.00 ‡	46.00 ‡
44.00 €	45.32 €	46.86 €

Out of District 71 Passenger Field Trips		
2011-2012	2012-2013	2013-2014
32.45 †	32.94 †	33.43 †
52.00 *	53.30 *	52.53 *
42.00 ‡	44.00 ‡	46.00 ‡
44.00 €	45.32 €	46.86 €

Contractors	Per Bus, Per Day Charge Kindergarten Midday Run		
	2011-2012	2012-2013	2013-2014
Durham School Service	80.46	81.67	82.89
First Student	52.00	53.30	54.63
Illinois Central	88.00	90.00	92.00
Westway	85.00	87.55	90.18

Credit or Cost Reduction if Performance Bond Waived	
	1,715.00
	1,500.00
	2,700.00
	2,500.00

* - Price computed per hour.
† - if distance is greater then 10 miles an additional \$1.48 per mile charge and two (2) hour minimum apply
‡ - Costs listed are per hour with a two (2) hour minimum
€ - Costs listed are per hour with a three (3) hour minimum

BENSON PRIMARY and FRANZEN INTERMEDIATE June Report

BENSON PRIMARY SCHOOL

Field Day-Benson Primary students enjoyed an afternoon of physical education and fun on June 1st as they participated in Field Day. This annual event is organized and implemented by Karen Engel and Liz Luszczuk, District #10's K-5 physical education teachers. Students rotate from one station to another completing physical activities. Some are individual activities, but many require a team effort. The IEPTO joined the fun by providing a cool treat for all students at the conclusion of the event. Field Day is typically an outdoor event, but in the event of inclement weather, the stations and activities are modified and brought indoors.

Game Show Assembly-The primary students were treated to an end of the year game show assembly compliments of the IEPTO. This interactive assembly allowed each class to work as a team to answer trivia questions and earn points. Mrs. Suptela's afternoon kindergarten class earned the most points and was declared the winner. The primary students and staff enjoyed this fun and fast moving assembly.

Report Cards- Report cards and end of the year Children's Progress testing reports were sent home with students on the last day of school, June 3.

FRANZEN INTERMEDIATE SCHOOL

All-School Reads- Franzen students had the opportunity to participate in their first set of All-School Reads during the last 3 weeks of school. Each 30-minute reading session had a theme for dress and for genre of reading. During that time, the ENTIRE school read for 30 continuous minutes outside in a different area around Franzen School. The students and staff enjoyed these three opportunities immensely and look forward to this as a new spring tradition.

Illinois Young Author Conference- Franzen School was proud to have Christiana Gatbunton (4th grade) represent the school and district at the Illinois Young Author Conference held on May 21 at Illinois State University. This conference was open to K-8th grade students across the state that have a strong interest and ability in writing. Christiana had the opportunity to meet and work with a famous author (Andy Behrens), work with other fourth graders in creating new stories, share some of her own books and stories that she has written, and enjoy a day full of experiences to enhance her love of writing.

Recognition Ceremony – On the last day of school, June 3, a recognition ceremony was held. At this ceremony, all those that have made Franzen the special place that it is have their names announced. Students who participated in clubs, incentives, character programs, etc were all recognized, as well as the staff that works so hard during the year. A final slide show was created by Mr. Murphy from pictures throughout the year.

5th Graders on Parade – 5th grade students and several staff members walked in the Itasca Memorial Day parade on May 30 in honor of successfully completing the DARE program. Also marching was DARE Officer Jim Duda.

Report Cards- Reports cards and end of year Discovery testing reports were sent home with students on the last day of school, June 3.

MIDDLE SCHOOL June Report

I. Student issues

2010-11 Discipline

Month	30-minute detentions	One-hour detentions	Two-hour detentions	Bus suspensions	In-school suspensions	Suspensions	Expulsions
August	0	1	0	0	0	1	0
September	8	5	1	0	0	0	0
October	17	4	0	0	3	0	0
November	11	7	3	0	3	1	0
December	12	5	1	0	2	1	0
January	8	6	3	0	1	0	0
February	21	12	9	1	1	0	0
March	21	9	10	0	0	0	0
April	18	11	8	0	0	1	0
May	29	11	19	0	2	1	0

2010-11 Counselor Student Contacts

Month	Academic	Attendance	Discipl.	Peer issues	Emotional concerns	Family issues	Health issues	Sexual harass.	Teasing/ Bullying
August	15	3	2	2	4	0	0	0	2
September	42	5	3	4	3	0	1	0	0
October	13	0	0	2	5	0	0	2	2
November	31	0	4	31	10	0	0	0	4
December	9	0	7	7	8	1	0	0	1
January	17	1	7	12	12	3	0	0	2
February	21	0	10	9	12	1	0	0	6
March	21	1	8	8	11	0	0	2	3
April	25	0	5	12	15	0	0	2	0
May	26	0	9	9	6	0	0	0	6

2010-11 Counselor Parent Contacts

Month	Academic	Attendance	Discipl.	Peer issues	Emotional concerns	Family issues	Health issues	Sexual harass.	Teasing/ Bullying
August	0	1	0	2	0	1	0	0	0
September	7	2	0	0	0	0	1	0	0
October	13	0	0	2	5	0	0	2	2
November	9	0	1	4	3	0	0	0	5
December	7	0	0	0	1	0	0	0	0
January	11	0	1	0	2	0	0	0	1
February	11	0	2	1	4	0	0	0	4
March	6	0	0	0	1	0	0	0	4
April	2	0	3	2	1	0	0	0	0
May	7	0	9	0	0	0	0	0	0

II. Discipline causes

May

Infraction	30-minute	1-hour	2-hour	Bus Suspensions	In-School Suspensions	School Suspensions
Tardys	23	5	17			
Inappropriate behavior; disruption of class	6	4				
Disrespect towards staff		2	2			
Gross insubordination						
Weapons						2
Cutting class					1	

III. Graduation update

For the first time in over 15 years all 8th grade students at Peacock have become eligible to participate in the graduation ceremony. This eligibility is defined as having attained a minimum cumulative Grade Point Average of 1.70 for a student's 8th grade year and a minimum total of 18 community service hours, 6 hours for each year they are a student at Peacock.

IV. Discovery testing update

Discovery Assessment testing during the first two weeks of May produced significant growth among Peacock's Tier 3 students and Tier 2 students receiving interventions with frequent progress monitoring.

At 6th grade there were 8 students in Tier 3 who were receiving targeted interventions and frequent progress monitoring. "P" test results in August indicated that 6 of the 8 students did not meet standards in reading. However, the "C" test in May revealed that of the 8 students only two failed to meet reading standards with one achieving an exceeds. Furthermore, all students in the targeted Tier 2 level met or exceeded standards on the "C" test. In August, 5 students had failed to meet standards.

At 7th grade there were 10 students who received targeted interventions and frequent progress monitoring in reading. Of those 10 students six failed to meet standards as reflected in the Discovery "P" test in August while the other four met standards but were near the "Below" demarcation. Results from May's Discovery "C" test revealed that all but one student clearly met standards in reading.

At 8th grade there were 11 students in both Tier 3 and the lower level of Tier 2 who were receiving targeted interventions and frequent progress monitoring. "P" test results indicated that 6 of the 11 students did not meet standards in reading. However, the "C" test revealed that of the 11 students only three failed to meet reading standards in May.

For all students at Peacock who had taken the Discovery Assessment tests a summary of performance was mailed home for parent review.

CURRICULUM REPORT

I. K-5 Grade Mathematics Committee

Final preparations for the purchase of the materials will continue to occur during the month of May. The final order will be submitted by the 3rd week in May. Funds from FY2011 and FY2012 will be utilized to purchase the K-5 Grade Mathematics Adoption materials.

II. New Teacher Induction Program

Newly employed certified staff members will participate in a 3-day workshop during August 2011. This marks the third year in which the training days have been increased. The teachers receive an introduction to the district's curriculum, as well as technology. In addition, building principals meet with the teachers to orientate them with building procedures and materials.

III. Development of Training Tapes

With funds provided through a federal grant, several Itasca School District #10 teachers will be developing video tapes to be used for future staff development. The training videos will be used to in-service teacher substitutes and newly employed staff members. By implementing an electronic method of training staff, in-service will be available not only at the beginning of the school year but also on-going as intermittent changes occur within our staffing patterns. Topics for staff development include effective administration and interpretation of student assessments, instructional strategies and significant processes in implementing our district's reading programs, and character counts program.

IV. Staff Development for 2011-2012

In-service for the upcoming year will be focused on the New Illinois Learning Standards incorporating the Common Core curriculum. Utilizing instructional coaches from the DuPage Regional Office of Education, teachers will proceed through the school year in a sequential plan beginning with the introduction to the New Illinois Learning Standards and the Common Core curriculum. The final product will include the revision of our existing curriculum to incorporate the new items. In addition, grade levels most affected by these changes will be identified for future discussion on course content within subject areas. Future projects will include the revision of report cards to link directly to the revised curriculum.

REGISTRATION UPDATE
For
2011-2012
(Kindergarten – 5th Grade)

Grade Level	Confirmed Student Count	Packets out	# of Teachers For 2011-2012	# of Students in Classrooms	General Information
K	75	3	2	18,19,19,19	If the 3 packets are returned, then class sizes will be as follows: 19,19,20,20
1	73	10	4	18,18,18,19	If the 10 packets are returned, then class sizes will be as follows: 20,21,21,21
2	104	6	5	20,21,21,21,21	If the 5 packets are returned, then class sizes will be as follows: 22,22,22,22,22
3	94	4	4	23,23,24,24	Count does not include 2 students placed out of district. If the 4 packets are returned, then class sizes will be as follows: 24,24,25,25
4	90	4	4	22,22,23,23	Count does not include 1 student placed out of district If the 4 packets are returned, then class sizes will be as follows: 23,23,24,24
5	96	1	4	24, 24, 24, 24	Count does not include 3 students placed out of district If the 1 packet is returned, then class sizes will be as follows: 24,24,24,25

**Consideration of
Accession of Addison School District #4 to NDSEC**

Itasca School District #10 is a member of the North DuPage Special Education Cooperative (NDSEC). Currently, there are eight (8) school districts who are members of NDSEC under the current Articles of Agreement. The members include the following DuPage County school districts:

Itasca School District #10
Medinah School District #11
Roselle School District #12
Bloomingdale School District #13
Lake Park High School District #108
Bensenville School District #2
Wood Dale School District #7
Fenton High School District #100

Addison School District #4 (elementary school district) has requested to join NDSEC. The proposed Accession Agreement is enclosed for your review. For Addison School District #4 to accede to NDSEC, six (6) or more of the eight (8) existing member school districts would need to approve of the accession.

RESOLUTION APPROVING ACCESSION OF
ADDISON SCHOOL DISTRICT NO. 4 TO THE
NORTH DUPAGE SPECIAL EDUCATION COOPERATIVE

WHEREAS, Itasca School District #10, DuPage County, Illinois, is a member of the North DuPage Special Education Cooperative ("NDSEC"), and

WHEREAS, the Board of Education of Addison School District No. 4, DuPage County, Illinois ("District 4") is desirous of accessing to NDSEC; and

WHEREAS, District 4 and NDSEC have negotiated an Accession Agreement containing the terms and conditions of District 4's accession, attached hereto as Exhibit A;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Itasca School District #10, DuPage County, Illinois, as follows:

1. The Board of Education of Itasca School District #10 approves of the accession of District 4 to NDSEC pursuant to the terms and conditions contained in Exhibit A.

2. The Board of Education of Itasca School District #10 authorizes the Governing Board of NDSEC to enter into the Accession Agreement attached hereto as Exhibit A.

3. This resolution shall be in full force and effect immediately upon its passage and approval and shall remain in effect until further action of the Board of Education.

Adopted this 8th day of June, 2011.

BY:



President, Board of Education

ATTEST:



Secretary, Board of Education

STATE OF ILLINOIS)
)
DUPAGE COUNTY)

SECRETARY'S CERTIFICATE

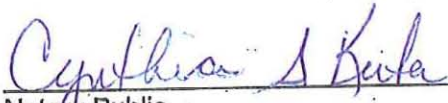
I, Debbi Pawinski, Secretary of the Board of Education of Itasca District 10, being duly sworn on oath, do hereby certify that attached hereto is a true and complete copy of a resolution adopted by said Board of Education at its regular meeting held on the 8th day of June, 2011 entitled:

RESOLUTION APPROVING ACCESSION OF
ADDISON SCHOOL DISTRICT NO. 4 TO THE
NORTH DUPAGE SPECIAL EDUCATION COOPERATIVE



Secretary
Board of Education

SUBSCRIBED and SWORN to
Before me this 8th day of
JUNE, 2011


Notary Public



BOE Action Memorandum FY12 - #02

**Release of Closed Session Minutes and the Destruction of Audio Recordings
August 10, 2011**

Board policy calls for review of closed session minutes twice each year to determine if they can be made public. This is a routine activity that the Board has done for years as is required by law.

The law requiring the taping of meetings came into effect in 2004. The law allows us to destroy audiotapes of closed sessions after 18 months have passed. Applying the 18-month window to our remaining recordings means that we can, *and should*, destroy the tapes of five closed sessions.

The Superintendent recommends that the written minutes of the closed sessions of June 3, 2010, June 9, 2010, August 11, 2010, November 10, 2010 (1) 6:00 p.m., November 10, 2010 (2) 9:30 p.m., December 8, 2010 (1) 6:30 p.m., December 8, 2010 (2) 9:05 p.m. be released and that the audiotapes of closed sessions dated May 13, 2009, June 10, 2009 (1) 6:00 p.m., June 10, 2009 (2) 8:33 p.m., August 12, 2009, October 14, 2009, and November 14, 2009 be destroyed.

BOE Action Memorandum FY12 - #03

**Ratify the Motion for Approval of Hourly Rates with an Increase for 2011-2012
for
Union-Exempt Educational Support Personnel
at 80% of the Consumer Price Index-All Urban Consumers (CPI-U)
for
the Calendar Year January 1, 2009- December 31, 2009
in a May 2010 Letter from the County Clerk**

August 10, 2011

Educational Support staff salary increases come as a result of the collective bargaining agreement with the IFT local union in District #10. The Salary Committee is recommending a 2.16% increase for nonunion support personnel (3 employees).

Last Name	First Name	Position	09-10 Hourly Rate	10-11 Hourly Rate	11-12 Hourly Rate
DiBeasi	Vincent	Network Manager	\$32.53	\$32.53	\$33.23
Mitsui	Deborah	Administrative Assistant	\$24.87	\$24.87	\$25.41
Ricciardi	Susan	Secretary for Curriculum, Business, Technology, Buildings & Grounds	\$22.52	\$22.52	\$23.01

The Superintendent recommends the approval of the salary increases with the designated salaries for 2011-2012 for union-exempt educational support personnel as listed.

BOE Action Memorandum FY12 - #04

Ratify the Motion for Approval of Annual Base Salaries with an increase of 4.9% for 2011-2012 for Administrators

August 10, 2011

Teaching staff salary increases come as a result of the collective bargaining agreement. These employees are the only other certified salaried employees in the district on a continuing contract. Increases follow the parameters set forth by the salary committee. The salary committee is recommending a 4.9% increase for the three administrators listed below.

Last Name	First Name	Position	2011-2012 Salary
Aggen	Daniel	Business Manager, Technology, and Buildings & Grounds	\$93,177.43
Turner	Dawn	Principal	\$104,177.85
Murphy	Jeffrey	Principal	\$94,410.00

The Superintendent recommends the approval of the salary increases with the designated salaries for 2011-2012 for administrative personnel listed above.

BOE Action Memorandum FY12 - #05
August 10, 2011

**RESOLUTION OF THE BOARD OF EDUCATION DIRECTING THE
SCHOOL TREASURER TO PARTIALLY ABATE AND PERMANENTLY
TRANSFER MONEYS FROM THE WORKING CASH II FUND TO THE
EDUCATIONAL FUND AND THEN TO THE OPERATIONS AND
MAINTENANCE FUND**

WHEREAS, the Working Cash II Fund of Itasca School District No. 10, DuPage County, Illinois (the "School District"), was duly created pursuant to Article 20 of The School Code of Illinois (the "School Code"), 105 ILCS 5/20-1 *et seq.*, for the purpose of enabling the School District to have in its treasury at all times sufficient money to meet demands thereon for ordinary and necessary expenditures for corporate purposes; and

WHEREAS, the School District presently has on deposit in its Working Cash II Fund moneys in an amount not less than \$5,919,321.38; and

WHEREAS, Sections 20-5, 20-9, and 20-10 of the School Code provide that the Board of Education has the authority to make permanent transfers from the Working Cash II Fund to another fund of the School District most in need of such funds from time to time; and

WHEREAS, it is in the best interest of the School District that the Board of Education direct the School Treasurer to partially abate and permanently transfer a portion of the fund balance in the Working Cash II Fund to the Educational Fund and then to make a transfer in that same amount to the Operations and Maintenance Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Itasca School District No. 10, DuPage County, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The School Treasurer is authorized and directed to partially abate and permanently transfer moneys currently on deposit in the School District's Working Cash II Fund

in the amount of \$345,836.73 to its Educational Fund, such transfer to be recognized and effective as of August 11, 2011.

Section 3. Upon receipt of the transfer to the Educational Fund, the School Treasurer is hereby directed to transfer that same amount to the Operations and Maintenance Fund.

Section 4. The amounts transferred pursuant to this Resolution shall be used solely to meet disbursements for those purposes allowed for the Educational Fund and the Operations and Maintenance Fund.

Section 5. All other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect immediately and forthwith upon its passage.

Adopted this 10th day of August, 2011 by the following roll call vote:


AYES: _____

NAYS: _____

ABSENT: _____



President, Board of Education

ATTEST:


Secretary, Board of Education

The Superintendent recommends that Board of Education approve the Resolution to partially abate and permanently transfer \$345,836.73 in principal from the Working Cash II Fund to the Education Fund and then to the Operations and Maintenance fund for Summer 2011 projects.