

Itasca School District #10  
Itasca, IL 60143

BOARD OF EDUCATION REGULAR MEETING MINUTES

May 12, 2010

- I. Call to order and roll call – The meeting was called to order at 6:00 p.m. at the Itasca Village Hall, 550 West Irving Park Road, Itasca, by President Hogan with the following ROLL CALL:

PRESENT

Mrs. Dyra  
Mrs. Hogan  
Mr. Kolar  
Mrs. Miller  
Ms. Pawinski  
Mr. Sprandel

ABSENT

Mrs. G. Hoss

Also in attendance:

Dr. Marcia Tornatore, Superintendent of Schools  
Mr. Daniel Aggen, Business Manager  
Dr. Reinhard Nickisch, Principal, F. E. Peacock Middle School

- II. Closed Session – A motion was made by Secretary Miller and seconded by Member Kolar that the Board of Education enter into a closed session for the purpose of discussing negotiations, contracts and personnel. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board entered closed session at 6:08 p.m.

- III. Return to Open Session – A motion was made by President Hogan and seconded by Secretary Miller that the Board return to open session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board returned to open session at 7:00 p.m. President Hogan stated that while in closed session, the Board had discussed negotiations, contracts and personnel and that no action was taken.

- IV. Call to order and ROLL CALL – President Hogan

PRESENT

Mrs. Dyra  
Mrs. G. Hoss  
Mrs. Hogan  
Mr. Kolar  
Mrs. Miller  
Ms. Pawinski  
Mr. Sprandel

ABSENT

Also in attendance:

Dr. Marcia Tornatore, Superintendent of Schools

Mr. Daniel Aggen, Business Manager

Dr. Dawn Turner, Principal, Raymond Benson Primary School

Mr. Jeffrey Murphy, Principal, Elmer H. Franzen Intermediate School

Dr. Reinhard Nickisch, Principal, F. E. Peacock Middle School

Mr. Vincent DiBeasi, Network Manager

Ms. Deb Mitsui, Recording Secretary to the Board  
Community and Staff Members

- V. Pledge of Allegiance – President Hogan led everyone present in the Pledge of Allegiance.
- VI. Welcome to Visitors – President Hogan welcomed visitors.
- VII. Communications – Secretary Miller read one communication received during the month of April.
- VIII. Additional Agenda Items – President Hogan reviewed best practices for Board members regarding confidentiality and closed sessions, as well as emphasizing the importance of addressing issues and not individuals.
- IX. Superintendent’s Report – Dr. Tornatore reviewed the Superintendent’s Report, a copy of which is attached to these official minutes. Items of interest included in her report:
- ✓ Lake Park High School Math Contest
  - ✓ Spring Events
  - ✓ 19<sup>th</sup> Annual Shape of Itasca Town Meeting
  - ✓ Graduation
  - ✓ “Walk-In” Registration

Dr. Tornatore reported that the U.S Department of Education recently announced it had chosen its grant recipients in the first round of the federal “Race to the Top” competition. The State of Illinois fell short in the first round of the competition. The Illinois State Board of Education (ISBE) will try again for the next round of the funding competition. Funding for “Race to the Top” is part of the President’s economic stimulus law, which provided \$100 billion for schools nationwide. “Round two” recipients will be decided in June. Dr. Tornatore will be seeking Board approval for signing and resubmitting an application to ISBE.

XI. Board Reports

- A. NDSEC – Member Pawinski, District #10 representative to NDSEC, reviewed the minutes of the April 19, 2010 Operational Board, a copy of which is attached to these official minutes. The next Operational Board meeting will be May 10, 2010 at 3:00 p.m.

B. Finance Committee – Secretary Miller and Member Kolar - Secretary Miller reported that the Finance Committee did not have anything to report at this time.

C. Policy Committee – Secretary Miller and Member Sprandel reported that the committee did not meet during the month of April.

D. Intergovernmental Committee Meeting – President Hogan reported that the next Intergovernmental Committee meeting is scheduled for Monday, May 17<sup>th</sup>. She asked for topic suggestions from the Board for discussion at the next meeting. There were no suggestions.

E. Finance, Buildings & Grounds, and Technology – Mr. Aggen reviewed the Business Report, a copy of which is attached to these official minutes. Items of interest included in his report:

Finance

- ✓ Transfer of Funds
- ✓ Collective Liability Insurance Cooperative (CLIC)
- ✓ Board Budget Workshop Update
- ✓ New Savin Copiers

Buildings and Grounds

- ✓ Summer Help Update
- ✓ Completion of Benson Roof Repair
- ✓ Update for the Facility Physical Assessment Report

Technology

- ✓ IT Disaster Recovery Plan
- ✓ Updates to the Active directory
- ✓ Anti-Spam Project
- ✓ Virtual Private Network
- ✓ Development for a Voicemail Platform

Mr. Aggen added that the Insurance Committee had recently met and was happy to inform the Board that our PPO coverage only increased by 1.5 % and HMO coverage increased by 5.10 %.

District #10 is now offering voluntary vision and life insurance for full-time employees. There will be no cost incurred by the district. Representatives from Vision Services Plan and Reliance Life are scheduled to meet with staff on three separate dates to explain the benefit plans and answer questions.

Mr. Aggen recently met with the Employment Benefit Consultants (EBC) regarding updates associated with health care changes and liabilities for education. Presently, there are no changes that will affect District 10. EBC does not foresee any changes until 2014.

Member Sprandel inquired about the Fiscal Assessment Report. Mr. Aggen responded that the 2008 Fiscal Assessment Report had been "static". There have been updates to the report and he plans to have it completed by the end of summer. The finalized version will be posted to the District 10 website.

F. School Reports – Copies of which are attached to these official minutes. Items of interest included in the Primary School Report:

- ✓ K-Prep Commencement
- ✓ Silent Auction
- ✓ Second Grade Tour
- ✓ Alice in Wonderland

Items of interest included in the Intermediate School Report:

- ✓ Character Counts!
- ✓ Education Fair
- ✓ Franzen All School Field Trip
- ✓ Beginning Band Concert
- ✓ Camp Wellness

Items of interest included in the Middle School Report:

- ✓ April's Student Issues
- ✓ Discipline Causes
- ✓ Graduation Update
- ✓ Listing of Duties for Team Leaders and Department Chairs at Peacock

G. Curriculum – Superintendent Tornatore, reviewed her Curriculum Report. A copy of her report is attached to these official minutes. Items of interest included in the Curriculum Report:

- ✓ K-5 Mathematics Committee
- ✓ District Advisory Committee (DAC) meeting
- ✓ Acellus Electronic Mathematic Program
- ✓ Response to Intervention (RtI)

Dr. Tornatore reported that Peacock Middle School students placed 2<sup>nd</sup> in the Lake Park High School Math Contest.

Member Sprandel asked if the math committee brings forth a proposal in June, if it will be implemented for the fall of 2010. He also inquired whether there will be ample time for professional development. If the math adoption is approved, it would be implemented in the fall of 2010. Identified grade levels are yet to be determined. Professional development may be able to be conducted during a portion of the beginning of the year during Institute Days. Continued development will carry into the fall.

President Hogan asked about the number of students who still need to complete community service hours for 8<sup>th</sup> grade graduation requirements. Dr. Nickisch responded that the number of students has decreased. For those students whose cumulative GPA does not meet the 1.70 minimum standards, Lake Park High School offers a "bridge" program. Students who successfully complete the program are allowed entrance into Lake Park High School.

President Hogan asked if the Board would be receiving a global data report on Response to Intervention (RtI). Dr. Turner responded that at Benson the concept is fluid. Students enter in and out of programs in the structure of "flexible grouping". At the conclusion of the year, Dr. Turner will receive a grade level listing of identified interventions along with a corresponding summative report. The effectiveness of the RtI program may be more evident through Children's Progress Assessment (grades K-2) and Thinklink Assessment (grades 3-8).

## XII. Discussions/Presentations

A. Budget Discussion – Dr. Tornatore began the discussion by reviewing Board directives and recent actions taken for decreasing the tentative 2010-2011 budget. Per the EAI negotiated agreement, should the district choose not to offer an extracurricular duty to an incumbent teacher for the subsequent year, the district will provide a written notice of intent with reasons by May 15<sup>th</sup> of the current year. Dr. Tornatore met on May 11<sup>th</sup> with Benson and Franzen staff to distribute letters informing them of the elimination of stipends. She is scheduled to meet and distribute letters to the Peacock staff on May 13<sup>th</sup>.

A first draft of the 2010-2011 tentative budget was presented to the Board during the Special Board Budget Workshop held on April 19<sup>th</sup>, 2010. Board members indicated that they preferred to wait until the May or June Board of Education meetings to approve of the tentative budget in case there are further developments from the state and/or federal government. Regretfully, Mr. Aggen reported that there has been no new developments at this time.

The Board will be presented with a tentative budget at the June 9, 2010 Board meeting. The tentative budget must remain on display to the public for a minimum of 30 days. During the interim, the Board may revise the tentative budget. Since the Board does not meet for a regularly scheduled meeting during the month of July, we will proceed with adopting a finalized 2010-2011 budget at the August 11<sup>th</sup> Board meeting.

Support staff teacher aides will be called back based on seniority basis. Student case studies are currently underway and may call for additional aides to be employed for the 2010-2011 school year.

A lengthy discussion ensued regarding balancing the tentative 2010-2011 draft budget. The state is unable to provide a clear timeframe for if or when the district may receive the \$600,000 currently owed. Plan 1 identifies a savings of \$435,000. Plan A would eliminate such programs as Family & Consumer Science (FAC) and Industrial Tech (IT) at Peacock. Many non-mandated programs held before or after school hours at all three buildings would be eliminated. Early and late bus runs for Peacock Middle School have been eliminated. First through third year non-tenured staff have been non-renewed following the 2009-2010 school year. Many stipends have been eliminated. Expenditures for the 2009-2010 school year have been carefully scrutinized and purchases (barring absolute necessities) were halted as of January 1<sup>st</sup>, 2010. Per the Board's direction at the April meeting, an additional \$25,000 was eliminated from the draft budget. Dr. Tornatore articulated that if enrollment continues to increase, additional funds will be necessary to maintain class sizes. Ultimately, there will still be a shortfall of \$300,000-\$600,000. Board members questioned where the district will be able to find additional funds. Administration responded that we may have no other choice but to take funds from the Working Cash II account. Discussion concluded with Board members voicing their apprehension for use of working cash funds.

Dr. Tornatore asked for the Board's directives as how to proceed.

Board member suggestions for the June Board agenda included listing each program as an action item with a decision vote for keeping or elimination (dependant upon a dollar amount) with the deficit balance needing to be offset by Working Cash II funds.

B. Enrollment Update – Two walk-in registration opportunities were conducted during May. There was a significantly higher turnout for the weekday evening session than for the Saturday morning session. For the 2011-2012 registration process, we will proceed with two evening sessions. Based on the registration packets received as of May 11, 2010, the enrollment count for 5<sup>th</sup> grade would indicate a need for a 5<sup>th</sup> section of 5<sup>th</sup> grade.

The class size target for grades 3-5 is 26 students. Following a lengthy discussion on target class sizes, Dr. Tornatore asked for and received the Board's consensus to proceed with hiring an additional 5th grade teacher. Dr. Tornatore reported that the enrollment count at the 1<sup>st</sup> grade level was 96 students. Dr. Turner revised that number by stating that she had received 3 additional packets in the afternoon bringing the total number of students to 99 at the first grade level. Discussion ensued regarding adding an additional first grade section, however Dr. Tornatore was directed to keep the Board apprised of enrollment updates, as well as the number of special education and inclusion students for first grade. Dr. Tornatore stated that there may be need to call a Special Board of Education Meeting for Board approval to proceed with adding a grade level section as we get closer to the beginning of the 2010-2011 school year.

C. Freedom of Information - There were no requests received during the month of April.

D. Opportunity for Community Input -

The following staff and community members voiced their concerns and opinions regarding District 10 are proposed budget cuts:

Amy Reuter - Media Center Director at Raymond Benson Primary School

Valerie Okada - 301 N. Walnut Street, Itasca

Lynn Pistorio - 606 Willow Street, Itasca

Tammy Edgecomb - 316 North Linden Street

Sue Sampson - 322 Willow Street, Itasca

Jenny Burke - 330 North Walnut Street, Itasca

Linda Schaschwary - Kindergarten teacher at Raymond Benson Primary School

Mike Latoria - 340 South Oak Street, Itasca

Lauriel Boryszewski - 1091 Granville, Itasca

Bryen Travis - Music teacher at F. E. Peacock Middle School & Education Association of Itasca Union President

Roberta Williams - 425 South Home, Itasca

Shirley Morikuni - 718 Linden Circle, Itasca

### III. Action Items -

- A. Consent Items - A motion was made by Vice President Dyra and seconded by Member G. Hoss that the Board of Education approve Action Memorandum FY10-#62; the Consent Agenda.

1. Approval of Minutes:

April 14, 2010 Closed Session Minutes (Negotiations, Contracts and Personnel)

April 14 10, 2010 Regular Meeting Minutes

April 19, 2010 Special Board Budget Workshop Meeting Minutes

April 27, 2010 Special Closed Session Minutes (Negotiations, Contracts and Personnel)

Secretary Miller asked for a revision of the April 14<sup>th</sup> Regular Meeting Minutes to state that Board members directed Dr. Tornatore to begin the planning and implementation of a District Advisory Committee for a referendum.

2. Approval of Expenditure Reports – April, 2010

3. Approval of hiring of:

Jill Oswald: 6<sup>th</sup>-8<sup>th</sup> Grade, Full Time Support Staff – Building Computer Technician (Technology Aide) – Peacock

Allison Wika: Full Time Classroom Mathematics Teacher – 8<sup>th</sup> Grade Mathematis, Peacock Middle School; Bachelors, Step 1

4. Board of Education Policies – Second Reading

Dr. Nickisch took the opportunity to introduce Ms. Allison Wilka, the newly hired 8<sup>th</sup> grade mathematics teacher to the Board.

During opportunity for questions, numerous questions arose from the audience regarding budgetary areas for the 2010-2011 school year. Responses were provided, as well as Dr. Tornatore encouraging anyone with questions to personally contact her.

Following a further opportunity for questions, discussion, and community input, corrections and/or deletions/additions were made on the original minutes and the motion carried on the following ROLL CALL VOTE:

AYES

Mrs. Dyra

Mr. Kolar

Mr. Sprandel

Mrs. G. Hoss

Mrs. Miller

Ms. Pawinski

Mrs. Hogan

NAYS

ABSTAIN

- B. Appointment of Treasurer- A motion was made by Vice President Dyra and seconded by Member G. Hoss that the Board of Education approve Action Memorandum FY10-#63; Appointment of Arnold Uhlig, Treasurer.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Dyra		
Mr. Sprandel		
Ms. Pawinski		
Mrs. Miller		
Mr. Kolar		
Mrs. Hogan		
Mrs. G. Hoss		

- C. 2010-2011 Paid Holidays for 12-Month Staff - A motion was made by Member Pawinski and seconded by Member G. Hoss that the Board of Education approve Action Memorandum FY10-#64; 2010-2011 Paid Holidays for 12-Month Staff.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Dyra		
Mr. Sprandel		
Ms. Pawinski		
Mrs. Miller		
Mr. Kolar		
Mrs. Hogan		
Mrs. G. Hoss		

- D. 2010-2011 Paid Holidays for 10-Month Support Staff - A motion was made by Member Sprandel and seconded by Secretary Miller that the Board of Education approve Action Memorandum FY10-#65; 2010-2011 Paid Holidays for 10-Month Support Staff.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYES

NAYS

ABSTAIN

Mr. Kolar  
Ms. Pawinski  
Mrs. Dyra  
Mrs. Miller  
Mrs. Hogan  
Mr. Sprandel  
Mrs. G. Hoss

- E. Image Systems & Business Solutions (ISBS) Copy Lease Agreement – A motion was made by Member Kolar and seconded by Member Pawinski that the Board of Education approve Action Memorandum FY10-#66; a Sixty-Three Month Copy Lease Agreement (with 3 Month \$0 Cost); ISBA Agreement #7673587-001.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYES

NAYS

ABSTAIN

Mrs. Miller  
Mrs. G. Hoss  
Mrs. Dyra  
Ms. Pawinski  
Mrs. Hogan  
Mr. Sprandel  
Mr. Kolar

- F. Permanent Transfer of \$161,335.31 in Principal from Working Cash II to the Operations & Maintenance Fund – A motion was made by Secretary Miller and seconded by Member Sprandel that the Board of Education approve Action Memorandum FY10-#67; Permanent Transfer of \$161,335.31 in Principal from Working Cash II to the Operations & Maintenance Fund.

Following a further opportunity for questions, discussion, and community input, the motion carried on the following ROLL CALL VOTE:

AYES

NAYS

ABSTAIN

Mrs. Miller  
Ms. Pawinski  
Mr. Sprandel  
Mrs. Dyra  
Mrs. Hogan  
Mr. Kolar  
Mrs. G. Hoss

XIII. Board Requested Reports –

Additional budgetary reports were considered but the decision was not to request more reports at this time regarding the budgetary areas considered for the 2010-2011 school year. As more data becomes available between now and June, the information will be provided to the Board. Dr. Tornatore again invited anyone with questions or concerns to contact her. The tentative budget will be posted on the district website after it's approval by the Board of Education.

President Hogan asked if information could be made available to the Board regarding general procedures involved with moving forward with a referendum.

President Hogan inquired if the placement data for Lake Park will be available by the June Board of Education Meeting. Dr. Nickisch will follow-up on this request.

The Board would like a data analysis of assessment (spanning the previous year) by grade level and subject. Dr. Tornatore responded that this information could be included in the annual assessment report presented by the principals at the August Board of Education meeting.

Member Pawinski asked for a breakdown of Individualized Education Plans (IEP's) for 1<sup>st</sup> grade for the 2010-2011 school year. Dr. Turner prefaced that the current number may be misleading. All staffings have not yet been completed, as well as additional students who will be identified as the year gets underway. Dr. Tornatore stated that a report would be provided to the Board which would identify the number of IEP's at each grade level.

- XVI. Closed Session - A motion was made by President Hogan and seconded by Member Sprandel that the Board of Education enter into a closed session for the purpose of discussing negotiations, contracts and personnel. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board entered closed session at 9:25 p.m.

- XV. Return to Open Session - A motion was made by Vice President Dyra and seconded by Member Pawinski that the Board return to open session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

The Board returned to open session at 10: 45 p.m. The purpose of the meeting was for the discussion of negotiations, contracts and personnel. While in Closed Session, no action was taken.

XVI. Call to order and Roll Call – President Hogan

PRESENT

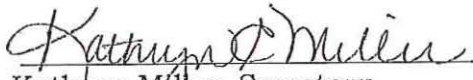
Mrs. Dyra  
Mrs. G. Hoss  
Mrs. Hogan  
Mr. Kolar  
Mrs. Miller  
Ms. Pawinski  
Mr. Sprandel

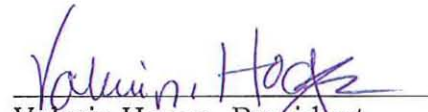
ABSENT

Also in attendance:

Dr. Marcia Tornatore, Superintendent of Schools  
Mr. Daniel Aggen, Business Manager

XVII. Adjournment – There being no further business, President Hogan adjourned the meeting at 10:47 p.m.

  
Kathryn Miller, Secretary  
Board of Education

  
Valerie Hogan, President  
Board of Education

**BOE Action Memorandum FY10 - #68**

**Consent Agenda  
June 9, 2010**

Included in the consent agenda:

1. Approval of Minutes:
  - a. May 12, 2010 Closed Session Minutes (Negotiations, Contracts and Personnel), 6:00 p.m.
  - b. May 12, 2010 Regular Meeting Minutes
  - c. May 12, 2010 Closed Session Minutes (Negotiations, Contracts and Personnel), 9:25 p.m.
  - d. June 3, 2010 Special Closed Session Minutes (Negotiations, Contracts and Personnel)
  
2. Approval of Expenditure Reports – May, 2010
  
3. Approval of the hiring of:
  - a. Catherine McNulty: Part-Time (.3 FTE) Classroom Teacher – Kindergarten-Preparation Classroom, Benson Primary School; Masters, Step 8

The Superintendent recommends that the Board approve the consent agenda.

## **SUPERINTENDENT'S REPORT**

**May 12, 2010**

### **Lake Park High School Math Contest**

On Wednesday, May 5<sup>th</sup>, Peacock Middle School students participated in the 38<sup>th</sup> annual Lake Park High School Math Contest. The math team consists of 10 students at the seventh and eighth grade levels. We are proud to report that the Math Team placed second overall out of 6 participating school districts. The team's sponsor, Ms. Linda Kaye (7<sup>th</sup> grade math teacher) is commended for her efforts in leading the team to attain this award.

Our congratulations are extended to the students who comprise the math team and include the following: Natalie Banas, Brian Bayer, Sarah Gregor, Ryan Smith, Justin DiCiolla, Sean Gregor, Alex Pinter, Andrew Tau, Gordy Zak, and Jordan Zurek. Individual ribbons were awarded to Brian Bayer, Sarah Gregor, Sean Gregor and Gordy Zak. In addition, Gordy Zak tied for second place overall.

### **Spring Events**

Many school events have occurred this spring. Fine arts presentations have been outstanding, as well as the Celebration of Learning events. The spring season has included band concerts, plays and choral concerts.

### **19<sup>th</sup> Annual Shape of Itasca Town Meeting**

For the past several years, the district has participated in the Shape of Itasca Town Meeting. This event allows for the School Board to have a representative share important facts and accomplishments of the district. In addition, community members are provided the opportunity to submit questions to be answered by the various entities in the Village of Itasca, which includes Itasca School District. The meeting was held at 7:00 p.m. on May 3<sup>rd</sup> at the Holiday Inn of Itasca.

### **Graduation**

Graduation will be held on Tuesday, June 1, 2010, at Lake Park East at 7:00 PM. We hope all Board of Education members can attend. We will have some reserved seats down front for Board of Education members and administrators.

### **"Walk-In" Registration**

On Saturday, May 1<sup>st</sup> during the morning and Thursday, May 6<sup>th</sup> during the evening, building secretaries, principals and district office staff implemented "walk-in" registration events. On May 1<sup>st</sup>, the turnout was low with less than 50 students registering. On May 6<sup>th</sup>, we are anticipating a higher count of participants submitting registration forms. Our goal is to have 100% of our existing families register their children by May 7<sup>th</sup>. In addition, we have advertised the registration process throughout Itasca School District boundary areas for the purpose of encouraging new enrollees to register at this time.

Many families are utilizing the online electronic system, RevTrak, to pay student fees. The process is working well.



# NDSEC

NORTH DUPAGE SPECIAL EDUCATION COOPERATIVE

Dr. Rita Stevenson  
Executive Director

## OPERATIONAL BOARD BRIEFS

April 19, 2010

The regular meeting of the Operational Board was called to order by Dr. Perkins at 3:02 p.m. at the NDSEC Administrative Office. Seven districts were represented at roll call; all eight were represented shortly thereafter.

**Additional Agenda Items** – No items were added to the agenda.

**Public Comments** – Dr. Pierce was congratulated on recently earning her doctorate in education. Ms. Szerlong introduced Dr. Panega as District 108's Acting Superintendent.

**Consent Agenda** – Approved: minutes of 3/8/10 regular meeting; March bill list; personnel report dated 4/19/10 (1 Change-in-Assignment – ESP; 1 Change-in-Assignment – Certified).

### Action Items

**A. Approval of Change in Auditor** – Motion carried approving the change in the provider of auditing services to Mulcahy, Pauritsch, Salvador & Co., Ltd beginning with the FY 10 audit.

### Discussion/Reports

**A. NDSEC Staff/Enrollment Profile** – 4/13/10 profile distributed to board members. Dr. Stevenson emphasized the need for all parties to check the profile regularly for accuracy.

**B. Programs/Services – 2010-11 Projections** - Board members received projected student enrollment figures for next year. Enrollment is currently projected to increase by 4 students. Staffing plans are still being fine tuned, particularly with regard to the staffing of aides. They will be presented at the May meeting with a comparison to this year's staffing. The goal is delivering appropriate programming to students while being as cost effective as possible.

### C. Monthly Financial Report

**1. March 2010 Financial Summary** - As of 3/31/10 (75% of fiscal year completed), the Cooperative expended 59% of budgeted expenditures.

**2. Decrease of State Funds** – Board members received an analysis of FY 10 revenue expected vs. revenue received. Receipt of federal funds is about where it should be; receipt of State funds is behind at only 25% of the total amount expected. Ms. Kilkenny also distributed to each district an analysis of its FY10 estimated reimbursement by special education category as compared to its FY 09 reimbursement.

**D. Programming for Chicago Public Schools** – NDSEC administration met with CPS representatives in March to discuss CPS's failure to stay current with tuition and transportation payments. The outcome of the meeting was that CPS would bring its payments up to date, and it has since done so. After communication to determine payment terms for the 2010-11 school year, Dr. Stevenson recommended NDSEC agree to monthly billing with the understanding that if CPS fails to make timely payments, NDSEC will take steps to terminate services when that happens. There were no objections to Dr. Stevenson's recommendation.

**E. ESY Update** – Ms. Karpman reviewed the status of ESY planning. She asked the superintendents to reinforce to their coordinators the need to provide NDSEC with the database of students being made eligible for ESY.

**F. 2010-11 User Fee Agreements** – Next year's user fee agreements are in the process of being developed and will be distributed for signature in May. The agreements will include the estimated cost.

**G. 2008-09 ISBE Special Education Profile**- Superintendents received their district's 2008-09 Special Education Profile recently received from ISBE. This information will be made part of NDSEC's annual report.

### NDSEC BOARD MEMBERS

Dr. Kim Perkins  
Chairperson  
District #13 Superintendent

Dr. John Corbett  
Vice Chairperson  
District #7 Superintendent

Ms. Patricia Reys  
District #2 Board Member  
Rev. Luis F. Reyes  
District #2 Alternate  
Member  
Dr. William Jordan  
District #2 Superintendent

Ms. Marilyn Daniels  
District #7 Board Member  
To be named  
District #7 Alternate  
Member  
Dr. John Corbett  
District #7 Superintendent

Ms. Debbi Pawinski  
District #10 Board Member  
To be named  
District #10 Alternate  
Member  
Dr. Marcia Tomatore  
District #10 Superintendent

Ms. Melissa Rife  
District #11 Board Member  
Mr. Stephen Durante  
District #11 Alternate  
Member  
Dr. Joseph Bailey  
District #11 Superintendent

Ms. Lisa Mondo  
District #12 Board Member  
Mr. Patrick Devitt  
District #12 Alternate  
Member  
Dr. Lon Bein  
District #12 Superintendent

Dr. Donald Litchfield  
District #13 Board Member  
To be named  
District #13 Alternate  
Member  
Dr. Kim Perkins  
District #13 Superintendent

Ms. Dorothy Lange  
District #100 Board Member  
To be named  
District #100 Alternate  
Member  
Dr. Kathie Pierce  
District #100 Superintendent

Ms. Patricia Szerlong  
District #108 Board Member  
Ms. Barb Layer  
District #108 Alternate  
Member  
Dr. Lynne Panega  
District #108 Acting  
Superintendent

**EXECUTIVE DIRECTOR**  
Dr. Rita A. Stevenson

**BOARD SECRETARY**  
Ms. Susan Steele

**Operational Board Briefs**  
**April 19, 2010**  
**Page Two**

- H. DuPage/West Cook Governing Board Representative**— As the term of the NDSEC representative to the DuPage/West Cook Governing Board is expiring June 30, 2010, Dr. Stevenson recommended the appointments remain the same for the next three-year term (Dr. Stevenson as representative with Dr. Corbett as the alternate). A special Governing Board meeting will be scheduled for May 10 to adopt the resolution making those appointments.
- I. Status of SLD Eligibility Procedure** – Mr. Morris stated that SLD eligibility criteria are well on the way to being developed based on an initial draft produced by a group of psychologists. It is currently under review and being piloted. The draft will be available by the May board meeting for districts to take back to their districts for further stakeholder input. The criteria need to be in place at each district by the start of the 2010-11 school year.
- J. Status of Ratification of Revised Joint Agreement** – As of April 14, 2010, six of the eight member districts had ratified the revised joint agreement making it effective as of that date. The two other member districts will vote at their upcoming meetings.
- K. Countywide Change in Institute Day – Impact on Connections Conference** - Because member districts will be using two different dates for Institute Day, NDSEC’s plan is to offer scaled-down in-services on both dates with one program offered for certified staff and one for support staff on each day.
- L. Paperless Board Meeting** – This was the first implementation of a paperless board meeting which makes the board packet available on the NDSEC website with both a “board member” and a “public” link. Board members did not report any difficulties using computers to access and use the board packet. One board member asked to continue to receive a board packet by mail.

**Informational Items**

- A. Transition Learning Center Open House – Wed., Apr. 28, 6:30-7:30 p.m. –**  
Board members were invited to the second year of this event. Ms. Nizzi reported an even better turnout of employers and families is expected this year.
- B. DuPage/West Cook Governing Board Briefs – 3/18/10 Meeting** – Board members received the briefs.

Meeting adjourned at 3:36 p.m.

The next Operational Board meeting will be **May 10, 2010, at 3:00 p.m.** at 255 E. Lake Street, Suite 300, Bloomingdale, IL.

If you have any questions regarding any of the above, please contact Dr. Rita Stevenson at 630-894-0490.



## ITASCA SCHOOL DISTRICT 10 BUSINESS OFFICE REPORT -- May 2010

*Four departmental core values: Partnership, Excellence, Innovation and Efficiency.*

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### I. FINANCE

- A. A section of the Illinois School Code: (105 ILCS 5/10-22.44) (from Ch. 122, par. 10-22.44) Sec. 10-22.44. *Transfer interest. To transfer the interest earned from any moneys of the district in the respective fund of the district that is most in need of such interest income, as determined by the board.* allows the Board of Education to transfer interest from one fund to another. This month the Business Office is requesting the Board allow the transfer of \$63,744.70 in accumulated interest from the Bond and Interest Fund to the Transportation Fund. This will permit an offset in the delayed payments from the State of Illinois to the Transportation Fund. This interest has been accumulated since June of 2004.
- B. On May 26, 2010, the Collective Liability Insurance Cooperative (CLIC), of which Itasca School District 10 is a member, will hold its annual renewal meeting during which the Full Membership Report, Risk Management Summary and Workers' Compensation premiums will be discussed. At the June 2010, meeting the Business Office intends to provide a full summary to the Board of Education.
- C. The Business Office presented the first draft of the 2010 - 2011 Itasca School District 10 Annual Budget during a special Board Workshop on April 19<sup>th</sup>.

The Business Office recommends that the time between the May meeting and the June meetings be used for monitoring new developments in local, State and Federal funding and any enrollment status changes. At the June 9, 2010, regular Board of Education meeting, *Draft 2* will be presented as the "Tentative" Budget for FY11. We are required by law to pass a tentative budget, and then have it displayed allowing public examination for at least 30 days before a "Final" budget is adopted. The Board may still make changes from the Tentative to the Final budget. Since we do not meet in July, we will have the Final Budget on the agenda for August 11, 2010.

The Business Office will be furnishing the Board of Education updates to the budget as they develop.

- D. New Savin copiers have been installed at all of the Itasca School District 10 facilities during the past month. The new machines allow not only copying, but scanning and faxing at the building levels. As demonstrated by the chart below, the agreement will afford the district savings of over \$70,000 over the next 60 months.

We also received a \$15,246 three month lease payment incentive from Savin. Items such as milk and waste removal are being reviewed for reductions as well as we scrutinize all avenues for reductions in expenditures.

<b>ITASCA SCHOOL DISTRICT #10 - TOTAL COST OF OWNERSHIP ANALYSIS</b>			
<b>Based on Proposed ISBS Copier Cost-Reduction Strategy</b>			
<u>ITEM</u>	<u>Supplier</u>	<u>Monthly Budget</u>	<u>Annual Budget</u>
Current Total Expenditures	Konica-Minolta/Genesis	\$6,678.68	\$80,144.16
	Imagetech Other	\$249.78	
	Total Monthly Billing -	\$6,928.46	\$83,141.52
New Total Expenditures	Savin Equipment Include 3 months of \$0	\$5,975.00	\$71,700.00
Annualized Savings			\$11,441.52
Total Savings Based on 63 Month Contract Term			\$72,453.60

Copier Cost of Ownership for Itasca School District 10

**II. BUILDINGS AND GROUNDS**

- A. Summer help has been hired and each building is suggesting a list of projects to the District Office. All necessary supplies and materials are being ordered so the assignments may begin immediately upon the students leaving the buildings. Dr. Tornatore and I will be reviewing the submissions to determine feasibility.
- B. The Benson roof project has been completed and "punch listed" by ARCON and the Business Office. The final payment for the roofing contractor is slated for this month. As we reviewed and prepared for fiscal year end after this month's transfer to Buildings and Grounds (\$161,335.31), the remaining balance of the Working Cash II Fund will be approximately \$24,000. This transfer includes amounts that were not originally allocated during the mobile classroom project, but previously approved for payment by the Board from the Buildings and Grounds (Operations) Fund.
- C. An updated version of the Facility Physical Assessment Report is being developed by the Business Office. This "in-house" edition will include columns allowing for completion, timeframes, actual costs, etc.

### III. TECHNOLOGY

- A. Develop a working IT Disaster Recovery (DR) Plan which includes:
- Assessment of risks or threats that could inhibit the availability of services
  - Formalize disaster recovery plans for each area of IT
  - Consolidate area plans into a comprehensive IT DR plan
- B. Active Directory system needs to be tested in make permission updates to all District computers, creating an IT Active Directory administrator's guide, reviewing login script group permissions, and updating the login scripts.
- Upgrade to Server 2008 and implement Privilege Manager
- C. Minimizing spam received so IT resources, faculty, staff, and students will not suffer from managing unwanted email.
- The objectives of the Anti-Spam project are to define the work related requirements for an anti-spam solution, generate an RFP (Request for Proposal), and implement an enterprise solution for the management of spam email.
- D. Create a Virtual Private Network (VPN) - project includes:
- Draft District requirements for a new VPN system
  - Identify and test solutions that meet the requirements
  - Select new VPN system
  - Create a comprehensive implementation plan that includes considerations for testing, communications, deployment, and documentation
- E. Develop a voicemail platform to replace the current voicemail server.
- Create and allow for e-mail receipt of messages, interactive voice response (IVR), and a computerized directory.
  - Implement these setting within IPS.

**Sources and Uses**  
Working Cash II Bonds Issued 2007

		FY07	FY08	FY09	FY10
Fund Balance					
			2,670,242	2,770,955	2,785,180
<b>Sources of Funds</b>					
Net Bond Proceeds	March	2,553,811			
Capitalized Interest	March	85,995			
Interest Earned	To Date	30,436	100,713	14,225	1,116
<b>Total Sources</b>		<b>2,670,242</b>	<b>2,770,955</b>	<b>2,785,180</b>	<b>2,786,296</b>

Uses of Funds	Date	Vendor		
Interest Due	July		(85,995)	
Server Closet A/C	July	American Comfort	(5,612)	
Roof Work	July	Colman Roofing	(24,365)	
Cabinets	July	Expedia	(47,489)	
Architect Fees for specs	July	Wight	(11,960)	
Air Handler	August	Acitelli	(2,286)	
Roof Work	August	Colman Roofing	(2,707)	
Cabinets and Doors	August	Expedia	(94,334)	
Bathroom Stalls	August	Newport Distribution	(9,770)	
Architect Fees for specs	August	Wight	(2,500)	
Cabinets	August	Bella	(3,665)	
Phone System	September	CDW	(187)	
Cabinets and Doors	September	Expedia	(24,374)	
Franzen Park	September	Itasca Park District	(100,000)	
Phone System	September	Technology Solutions	(65,637)	
Locks and Hardware	October	M&M Lock	(4,351)	
Architect Fees for specs	October	Wight	(2,756)	
Cabinets and Doors	November	Expedia	(11,405)	
Architect Fees for specs	November	Wight	(1,299)	
Plumbing	November	Lino and Poli	(2,814)	
Air Handler	December	Acitelli	(134,714)	
Architect Fees for specs	January	Wight	(1,240)	
Bathroom Stalls	February	Newport Distribution	(9,770)	
Architect Fees for specs	March	Wight	(42,923)	
Cabinets	April	Bella	(7,545)	
Architect Fees for specs	May	Wight	(15,758)	
Bathroom Stalls	May	Newport Distribution	(5,260)	
Architect Fees for specs	June	Wight	(10,046)	
Moving and Storage	June	Systems Unlimited	(1,960)	
Document Destruction	June	Beaver Shredding	(140)	
Cabinets and Doors	June	Door Systems	(1,000)	
Moving and Storage	June	Imagetec	(850)	
HVAC (Franzen)	June	Johnson Controls	(9,000)	
HVAC (Benson)	June	Johnson Controls	(9,000)	
Cabinets and Doors	June	Leakakos, Thomas	(2,040)	
Bathroom Updates	June	Newport Distribution	(5,860)	
Architect Fees for specs	June	Wight	(27,432)	
Cabinets	July	Bella Cabinets		(8,540)
HVAC (Franzen)	August	Johnson Controls		(9,900)
HVAC (Benson)	August	Johnson Controls		(9,900)
Moving and Storage	August	Macke Water Systems		(150)
Summer Ceiling Project	September	Wight		(989,801)
Relocate Classrooms at Franzen	October	Systems Unlimited		(1,095)
Reinstall Power and Call Buttons	November	Homestead Electric		(1,642)
Damage by sub-contractor	November	Johnson Controls		(1,089)
Damage by sub-contractor	November	Johnson Controls		(6,717)
Summer Ceiling Project	November	Wight		(179,416)
Summer Ceiling Project	November	Wight		(87,726)
District Physical Assessment	November	Wight		(6,000)
District Physical Assessment	November	Wight		(13,890)

**Sources and Uses**  
Working Cash II Bonds Issued 2007

			FY07	FY08	FY09	FY10
Mobile Units Transport	December	Bennett Trucking			(7,500)	
Architect Fees for specs	December	Wight			(22,286)	
Architect Fees for specs	December	Wight			(30,009)	
Mobile Units Transport	December	Bennett Trucking			(8,400)	
Mobile Units Transport	January	Bennett Trucking			(2,400)	
Mobile Units Transport	January	Bennett Trucking			(2,400)	
Mobile Units Foundation & Setup	January	Bennett Trucking			(29,950)	
Steel Beam Repair (Benson)	February	Wight			(4,856)	
Summer Ceiling Project	February	Wight			(5,000)	
Mobile Units Project	March	Arcon			(17,599)	
Mobile Units Project	March	Bennett Trucking			(3,000)	
Mobile Units Project	March	Bennett Trucking			(6,500)	
Mobile Units Project	March	ComEd			(1,000)	
Mobile Units Project	May	Arcon			(674)	
Mobile Units Project	May	Arcon			(1,168)	
Mobile Units Project	May	Vince Catalano			(841)	
Mobile Units Project	June	ComEd			(2,086)	
Mobile Units Project	June	Arcon			(919)	
Mobile Units Project	June	Happ Builders			(76,203)	
Mobile Units Project	June	Arcon			(170)	
Mobile Units Project	July	ComEd				(1,136)
Mobile Units Project	July	Menards				(128)
Mobile Units Project	July	Menards				(4,719)
Mobile Units Project	July	Veolia				(421)
Mobile Units Project	August	Arcon				(955)
Mobile Units Project	August	Menards				(142)
Mobile Units Project	August	Menards				(50)
Mobile Units Project	August	Happ Builders				(108,351)
Mobile Units Project	August	MasterCard				(28)
Mobile Units Project	November	Bennett Trucking				(2,553)
Mobile Units Project	November	G & K Flooring				(660)
Mobile Units Project	November	Arcon				(255)
Mobile Units Project	December	Happ Builders				(1,253)
Mobile Units Project	December	Happ Builders				(1,636)
Mobile Units Project	December	Happ Builders				(20,520)
Mobile Units Project	December	Happ Builders				(32,492)
Mobile Units Project	May	Menards - CREDIT FOR RETURN				3,077
Benson Roof Project	May	Riddiford Roofing				(2,779)
Mobile Units Project	May	Waukegan Roofing				(1,296)
Benson Roof Project	May	Crowther Roofing				(44,000)
Benson Roof Project	May	Arcon				(1,750)
Benson Roof Project	May	Arcon				(3,402)
<b>Total Uses</b>				<b>(702,048)</b>	<b>(1,538,826)</b>	<b>(225,447)</b>
<b>Fund Balance at Itasca Bank (Working Cash II)</b>						<b>185,712</b>

Working Cash II  
Tracking  
April 30, 2010

Funds at Itasca Bank and Trust

	Cash Account	CD'S
3/7/2007	2,639,806.16 Opening Balance	
3/7/2007	-500,000.00 Purchase CD's	500,000.00 (mature on 8/5/07)
3/7/2007	-1,839,806.16 Purchase CD's	1,839,806.16 (mature on 9/5/07)
	<u>300,000.00</u> Money left in Working Cash #2 cash account	<u>2,339,806.16</u>
3/31/2007	369.86 Interest Earned	
	<u>300,369.86</u>	
4/30/2007	478.60 Interest Earned	9,638.91 Interest Earned
	<u>300,848.46</u>	
5/31/2007	479.72 Interest Earned	9,366.53 Interest Earned
	<u>301,328.18</u>	
6/30/2007	444.80 Interest Earned	9,658.15 Interest Earned
	-33,345.00 (per auditor move for bond payment)	
	<u>268,427.98</u>	
7/31/2007	416.87 Interest Earned	9,401.14 Interest Earned
	<u>268,844.85</u>	<u>2,377,870.89</u>
8/1/2007	-52,650.00 (per auditor move for bond payment)	
	<u>216,194.85</u>	
8/5/2007	508,874.68 CD Matured w/ Int	-508,874.68 Matured CD w/ Int
	<u>725,069.53</u>	<u>1,868,996.21</u>
8/9/2007	-586,000.00 transferred to ISDLAF	
	<u>139,069.53</u>	
8/31/2007	1,227.49 Interest Earned	9,694.89
	<u>140,297.02</u>	<u>1,878,691.10</u>
9/30/2007	105.76 Interest Earned	7,463.29 Interest Earned
	<u>140,402.78</u>	<u>1,886,154.39</u>
10/31/2007	124.77 Interest Earned	8,350.75 Interest Earned
	<u>140,527.55</u>	<u>1,894,505.14</u>
11/30/2007	104.25 Interest Earned	7,601.38 Interest Earned
	<u>140,631.80</u>	<u>1,902,106.52</u>
12/31/2007	98.95 Interest Earned	7,895.04 Interest Earned
	<u>140,730.75</u>	<u>1,910,001.56</u>
1/31/2008	97.68 Interest Earned	8,192.08 Interest Earned
	<u>140,828.43</u>	<u>1,918,193.64</u>
2/29/2008	86.07 Interest Earned	8,227.21 Interest Earned
	<u>140,914.50</u>	<u>1,926,420.85</u>
3/17/2008	-40,000.00 transferred to ISDLAF	
	<u>100,914.50</u>	
3/31/2008	70.76 Interest Earned	7,729.43 Interest Earned
	<u>100,985.26</u>	<u>1,934,150.28</u>
4/30/2008	45.81 Interest Earned	8,295.65 Interest Earned
	<u>101,031.07</u>	<u>1,942,445.93</u>
5/22/2008	0.00	-500,000.00 transferred to ISDLAF
	<u>101,031.07</u>	<u>1,442,445.93</u>
5/31/2008	45.84 Interest Earned	8,062.48 Interest Earned
	<u>101,076.91</u>	<u>1,450,508.41</u>
6/30/2008	47.40 Interest Earned	7,328.14 Interest Earned
	<u>101,124.31</u>	<u>1,457,836.55</u>

Working Cash II  
Tracking page 2

7/31/2008	47.43 Interest Earned	5,144.37 Interest Earned
	<u>101,171.74</u>	<u>1,462,980.92</u>
8/31/2008	44.40 Interest Earned	3,126.37 Interest Earned
	<u>101,216.14</u>	<u>1,466,107.29</u>
9/11/2008		-989,800.50 transferred to ISDLAF
		<u>476,306.79</u>
9/30/2008	49.02 Interest Earned	1,863.94 Interest Earned
	<u>101,265.16</u>	<u>478,170.73</u>
10/31/2008	297,153.17 Transferred from CD	-297,153.17 Transferred to Cash
	53.49 Interest Earned	1,021.84 Interest Earned
	<u>398,471.82</u>	<u>182,039.40</u>
11/12/2008	-297,153.17 Transfer to ISDLAF	
	<u>101,318.65</u>	
11/30/2008	128.22 Interest Earned	497.71 Interest Earned
	<u>101,446.87</u>	<u>182,537.11</u>
12/31/2008	39.56 Interest Earned	180.04 Interest Earned
	<u>101,486.43</u>	<u>182,717.15</u>
1/30/2009	31.43 Interest Earned	480.57 Interest Earned
	<u>101,517.86</u>	<u>183,197.72</u>
2/28/2009	26.81 Interest Earned	466.78 Interest Earned
	<u>101,544.67</u>	<u>183,664.50</u>
3/31/2009	25.06 Interest Earned	422.68 Interest Earned
	<u>101,569.73</u>	<u>184,087.18</u>
4/30/2009	23.12 Interest Earned	171.98 Interest Earned
	<u>101,592.85</u>	<u>184,259.16</u>
5/31/2009	22.36 Interest Earned	166.59 Interest Earned
	<u>101,615.21</u>	<u>184,425.75</u>
6/30/2009	24.68 Interest Earned	166.74 Interest Earned
	<u>101,639.89</u>	<u>184,592.49</u>
7/31/2009	23.91 Interest Earned	141.10 Interest Earned
	<u>101,663.80</u>	<u>184,733.59</u>
8/31/2009	23.92 Interest Earned	141.21 Interest Earned
	<u>101,687.72</u>	<u>184,874.80</u>
9/30/2009	21.03 Interest Earned	132.20 Interest Earned
	<u>101,708.75</u>	<u>185,007.00</u>
10/31/2009	20.47 Interest Earned	106.44 Interest Earned
	<u>101,729.22</u>	<u>185,113.44</u>
11/30/2009	17.35 Interest Earned	98.90 Interest Earned
	<u>101,746.57</u>	<u>185,212.34</u>
12/31/2009	17.36 Interest Earned	98.95 Interest Earned
	<u>101,763.93</u>	<u>185,311.29</u>
1/21/2010	-101,763.93 Transfer to ISDLAF	0.00
	-10.00 Service Charge	0.00
1/31/2010	11.20 Interest Earned	78.69 Interest Earned
	<u>1.20</u>	<u>185,389.98</u>
2/26/2010		73.65
	<u>1.20</u>	<u>185,463.63</u>
3/31/2010	10.00 Reverse service charge	119.41 Interest Earned
	<u>11.20</u>	<u>185,583.04</u>
4/30/2010	0.00 Interest Earned	118.21 Interest Earned
	<u>11.20</u>	<u>185,701.25</u>

Balance at Itasca Bank

185,712.45

## **Benson Primary and Franzen Intermediate May Report**

### **BENSON PRIMARY SCHOOL**

**K-Prep Commencement**-On Friday, May 28, 2010 the current kindergarten preparation students will participate in a commencement ceremony to recognize and celebrate their hard work. Parents and family members will be treated to a variety of musical numbers and students will receive a certificate of completion. The commencement ceremony will take place in the Benson Primary School gymnasium at 10:30 a.m. for the morning students and 1:00 p.m. for the afternoon students.

**Silent Auction**- Under the direction of the K-5 art teacher, Mr. Eric Whitney, first and second grade students recreated canvass paintings of nine famous works of art. These paintings were auctioned off at the Benson Primary Celebration of Learning. The paintings raised over \$850.00 for the American Red Cross. The students should be very proud of their community service efforts.

**Second Grade Tour**-Second grade students made a visit to Franzen Intermediate School to better acclimate to what will be their home school this coming fall. This special day included an opportunity to eat lunch at the intermediate building as well as a guided tour, and a question and answer session. Prior to this event, second and third grade students were matched for a pen pal experience. Second graders were able to meet their pen pals in person during their visit. This annual event is a highly anticipated event for the second grade students.

**Alice in Wonderland**-First and second grade students took a trip to Peacock Middle School to view the performance of "Alice in Wonderland". The primary students thoroughly enjoyed the play and appreciate being invited.

### **FRANZEN INTERMEDIATE SCHOOL**

**Character Counts!** – We continue to honor students each week who demonstrate one of the pillars of character through our Franzen Falcon award. It is our goal to nominate every student at least once, however, students can receive the award as many times as they deserve! Monthly drawings are also held for students who receive the award. We also implemented an essay contest each month for the designated pillar and all students who participate earn a certificate and the winners receive a Character Counts! Franzen T-shirt, along with having their essay read to the entire school.

**Education Fair** - This year's Education Fair was amazing! Students from grades 3 - 5 were involved and presented exceptional projects with the knowledge base that they could easily present. Students presented an array of projects and topics. There were 155 students involved in the fun, learning activity!

**Franzen All School Field Trip** - Franzen students had the pleasure of viewing the dress rehearsal of the play "Alice in Wonderland" presented by Peacock students at Peacock Middle School. This performance was well done and the students appreciated being invited!

**Beginning Band Concert** - There was a fantastic band concert recently at Peacock Middle School. Thanks to the hard work and many practice hours by our 5<sup>th</sup> grade band students, parents and guests were treated to night of enjoyable band numbers. The recent performance held on May 11 under the direction of Mr. Robert Wis was successful and is one more reason that we are proud of this group of students before they move on to the middle school.

### **Camp Wellness**

Can you believe that a group of twelve 3<sup>rd</sup> grade students walked over 37 miles? Mrs. Barchfeld, school nurse, started a Camp Wellness for third grade this spring. The group met after school once a week and walked together to promote good health and the fun of being healthy. Each week they walked toward their goal of reaching another destination within the Greater Chicago area. Participating students had a great deal of fun, won neat prizes, and became healthy all at the same time! A big thank you to Mrs. Barchfeld for organizing and piloting this program to improve students' health and to educate students on its importance.

**MIDDLE SCHOOL  
May Report**

**I. April's student issues**

2009-10 Discipline

Month	30-minute detentions	One-hour detentions	Two-hour detentions	Bus suspensions	In-school suspensions	Suspensions	Expulsions
August	2	0	0	0	0	0	0
Sept.	11	5	0	0	0	0	0
Oct.	14	2	0	0	1	0	0
Nov.	18	8	0	0	0	0	0
Dec.	6	1	0	0	0	0	0
Jan.	10	5	0	0	1	1	0
Feb.	11	6	3	0	0	2	0
March	13	5	6	0	0	0	0
April	9	7	1	0	0	0	0

2009-10 Counselor Student Contacts

Month	Academic	Attendance	Discipl.	Peer issues	Emotional concerns	Family issues	Health issues	Sexual harass.	Teasing
August	15	0	0	10	3	3	1	0	0
Sept.	69	0	3	33	8	4	0	0	14
Oct.	77	0	6	5	6	0	1	0	6
Nov.	51	0	0	12	11	0	0	0	0
Dec.	49	0	0	11	12	0	0	0	0
Jan.	75	1	9	18	11	3	0	4	5
Feb.	49	0	7	29	8	0	0	0	6
March	22	0	0	6	8	0	5	0	0
April	112	0	10	6	29	1	0	0	10

2009-10 Counselor Parent Contacts

Month	Academic	Attendance	Discipl.	Peer issues	Emotional concerns	Family issues	Health issues	Sexual harass.	Teasing
August	4	0	0	0	1	0	0	0	0
Sept.	7	0	1	0	2	1	0	0	0
Oct.	13	0	0	0	5	2	1	0	0
Nov.	10	0	0	0	4	0	0	0	0
Dec.	11	0	0	0	1	0	0	0	0
Jan.	10	0	2	2	4	0	0	1	0
Feb.	3	0	3	0	2	0	0	0	0
March	5	0	0	0	1	0	0	0	2
April	12	0	0	0	0	1	0	0	2

**II. Discipline causes**

April

Infraction	30-minute	1-hour	2-hour	In-School Suspensions	School Suspensions
Inappropriate behavior	2				
Tardy to class/school	7	2	1		
Cell phone violation		1			
Class disruptions		4			

### **III. Graduation update**

As of May 6, 2010 there are 14 students missing some or all of their community service hours. The parents/guardians of these students received a final letter on April 26<sup>th</sup> informing them of their child's deficiency including the deadline for compliance and graduation eligibility. A meeting with these students also took place on the 6<sup>th</sup> reminding them of their obligations. In addition, we have four students on our academic probation list with a cumulative GPA of less than 1.70. The parents of these students received a letter (in some cases the second letter) on April 7<sup>th</sup> informing them of the situation and the corresponding implications should their child's cumulative GPA not meet the 1.70 minimum standard.

### **IV. Listing of duties for team leaders and department chairs at Peacock**

Over the past 15 years since Peacock's transition from a junior high to a middle school, two separate and distinct job descriptions impacting subject and team operations have resided within our school's operational structure. At each grade level as well as our Encore, team leaders are responsible for a variety of duties that include:

- Preparing, typing and disseminating team agendas for each meeting held weekly;
- Processing and disseminating minutes of meetings;
- Creating, disseminating and coordinating specific team schedules;
- Creating specific schedules for revolving common time programs;
- Coordinating and scheduling team members' participation at staffings and other special education meetings;
- Organizing, scheduling and facilitating grade level data meetings disseminating outcomes to key members of the Peacock staff;
- Coordinating placement and scheduling of intervention groups in math and reading;
- Coordinating and organizing special events parent meetings including but not limited to Curriculum Night, 6<sup>th</sup> grade parent orientation, Fine Arts Festival, Senior Citizen Luncheon, TAG meetings, and Parent/Teacher Conferences;
- Attending building Leadership Council meetings;
- Acting as a liaison between teams and administration;
- Organizing and facilitating team newsletters;
- Organizing and facilitating the creation and dissemination of team correspondences;
- Facilitating team goals;
- Documenting academic and behavioral team wide issues.

Our department chairs are responsible for:

- Organizing and facilitating dept. meetings;
- Recording and disseminating subject area news to core and encore teams;
- Facilitating department goals;
- Mentoring department teachers;
- Placing department orders;
- Coordinating subject gap analysis in the context of goal development;

- Facilitating the analysis of standardized test scores and Discovery Assessment data;
- Maintaining knowledge base of best practices in coordination with other members of the department.

## **CURRICULUM REPORT**

### **I. K-5 Grade Mathematics Committee**

The K-5 math committee continues to meet on a regular basis and has narrowed the search for a new K-5 math curriculum to two series, based on criteria agreed upon by the committee as a whole. Representatives from Math Connects Textbook Series and Envision Math Textbook series presented information to the committee on May 11th. The committee will also communicate with districts currently using each series and will endeavor to visit schools to observe the curriculum being taught, as well as debrief with educators currently using each series. The math committee plans to make a recommendation to the Superintendent in early June.

### **II. District Advisory Committee (DAC) meeting**

DAC members have identified staff development topics for the 2010-2011 school year. The topics include the following areas:

- A. Continued in-service on electronic assessment programs (Children's Progress and Discovery Education Assessment)
- B. Math Interventions
- C. Participation in the DuPage Regional Office of Education (ROE) workshops
- D. Response to Intervention-advanced workshops
- E. Development of Formative Assessments
- F. Autism Workshops
- G. Continuation of Curriculum Mapping
- H. Training in the use of any newly adopted materials

### **III. Acellus Electronic Mathematic Program**

Acellus, the electronic program acquired for free, is now being utilized with several 8<sup>th</sup> grade students enrolled in Algebra. Using computers throughout Peacock Middle School, students are accessing the program during tutorial, mathematics instructional time periods and Common Time. Acellus is intended to reinforce the teacher's classroom instruction. Each session within Acellus has been chosen based on a direct link with the classroom sessions. The intent of using the program is to assist students in reinforcing mathematical concepts.

### **IV. Response to Intervention (RtI)**

Each building continues to work on preparations for the implementation of RtI for the 2010-2011 school year. Staff is busy taking inventory of current interventions and programs within the buildings, and matching those interventions with specific skill areas. Methods of data collection, procedures for meeting on students, and the ability to implement interventions with fidelity and efficacy are all currently being created by teachers and leadership teams. Our final district RtI leadership meeting will take place at NDSEC on May 25<sup>th</sup>.

## ENROLLMENT UPDATE

### I. Enrollment as of May 1, 2010

Shown below are the enrollment counts as of May 1, 2010.

<b>GRADE LEVEL</b>	<b>COUNT OF STUDENTS</b>	<b>Number of Classrooms</b>	<b>Number of Students in each Classroom</b>	<b>Number of Teachers</b>
Kindergarten	96	4	24,24,24,24	2
1	97	5	19,19,20,19,20	5
2	96	4	24,24,23,25	4
3	102	4	26,25,25,26	4
4	111	5	23,23,21,22,22	5
5	102	4	25,25,26,26	4
6	85			
7	89			
8	101			

### II. Staffing projections for 2010-2011

In implementing the class size guidelines, the number of teachers to support the instruction for each classroom section are shown below.

<b>GRADE LEVEL</b>	<b>COUNT OF STUDENTS</b>	<b>Number of Classrooms</b>	<b>Number of Students in each Classroom</b>	<b>Number of Teachers</b>
Kindergarten	Unknown	4	Currently Unknown	2
1	96	4	24,24,24,24	4
2	97	5	19,19,20,19,20	5
3	96	4	24,24,23,25	4
4	102	4	26,25,25,26	4
5	111	5	23,23,21,22,22	5
6	102			
7	85			
8	89			

**BOE Action Memorandum FY10 - #62**  
**Second Reading of Policies**  
**May 12, 2010**

The Board's policy committee, Mrs. Miller and Mr. Sprandel, met to review recommended policy changes from the Illinois Association of School Board. The Board reviewed these policies at the first reading at the April 14, 2010 meeting. If the second reading is approved, they become official policy of District 10. The following chart summarizes the policy titles and actions recommended. The policies follow this action memorandum.

4:120	Food Services	Go with new. Updated references to ISBE's <i>school food service</i> rules.
4:130	Free and Reduced-Price Food Services	Go with new. Footnotes updated to include: (1) P.A. 96-158, amending the Childhood Hunger Relief Act. 105 ILCS 126/, and (2) P.S. 96-734 containing circumstances when districts must promulgate a plan to have a summer breakfast and/or lunch food service program.
4:150	Faculty Management and Building Programs	Go with new, but retaining District #10 language from prior policy on preventative maintenance and conservation strategies. Updated to increase the amount that may be spent on building renovations or permanent alterations before board approval is needed. One of the sample goals for the design and construction of schools is revised to align with the legislative intent stated in the Green Buildings Act. 20 ILCS 3130/, added by P.A. 96-73. A footnote is augmented to mention: <ol style="list-style-type: none"> <li>1. 105 ILCS 5/17-2.11, added by P.A. 96-252, providing an expedited process to levy a tax to make emergency repairs.</li> <li>2. The Green Buildings Act, 20 ILCS 3130/, added by P.A. 96-73, requiring all new State-funded building construction and major renovations to meet specified environmental requirements unless a waiver is obtained.</li> <li>3. 23 Ill.Admin.Code Part 180, containing the Health/Life Safety Code for public schools.</li> <li>4. The Ill. Environmental Barriers Act (410 ILCS 25/) and the Ill. Accessibility Code (71 Ill.Admin.Code Part 400).</li> <li>5. 105 ILCS 5/10-20.46, added by P.A. 96-674, providing that press boxes constructed on school property before 7-1-09 do not have to comply with the Ill. Accessibility Code.</li> </ol>
4:160	Hazardous and Infectious Materials Environmental Quality of Buildings and Grounds	Go with new, but retain District #10 language regarding Hazardous and Infectious Materials. Renamed and updated to bring it in alignment with the: <ol style="list-style-type: none"> <li>1. Green Buildings Act (20 ILCS 3130/, added by P.A. 96-73).</li> <li>2. Structural Pest Control Act (225 ILCS 235/10.3, reenacted by P.A. 96-473).</li> <li>3. Lawn Care Products Application and Notice Act (415 ILCS 65/3(f), amended by P.A. 96-424).</li> <li>4. 105 ILCS 5/10-20.46, added by P.A. 96-424 (requiring districts to adopt procedures and designate regarding above two Acts).</li> </ol> A footnote contains an optional sentence for boards that accept the General Assembly's recommendation to test school buildings every 5 years for radon. 105 ILCS 5/10-20.46, added by P.A. 96-417 (eff. 1-1-10).

		<p>Go with new but retain District #10 language related to Professional Negotiated Agreement between the Board and the Education Association of Itasca. Also, retain District #10 language regarding Pledge of Allegiance. Updated to clarify language within the policy. Four new Public Acts and a revised State rule required footnote updates.</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/24-2, amended by P.A. 96-640, allows a school board to hold school or schedule teacher's institutes, parent-teacher conferences, or staff development on five identified school holidays in certain situations.</li> <li>2. 23 Ill.Admin Code §1.420(f)(4) clarifies that students in attendance for fewer than two hours of school work are not counted for purposes of calculating average daily attendance. This clarification is already superseded in some instances by P.A. 96-734.</li> <li>3. 105 ILCS 5/18-12, amended by P.A. 96-734, allows a partial day of attendance to be counted as a full day of attendance in certain situations.</li> <li>4. 105 ILCS 5/18-12.5, added by P.A. 96-689, outlines a process for claiming State aid when a school district must close a building because of a public health emergency.</li> <li>5. 105 ILCS 5/10-24.46, amended by P.A. 96-84, requires a moment of silence to recognize veterans during any type of event held at a district school on November 11.</li> </ol>
6:20	School Year Calendar and Day	
6:50	School Wellness	<p>Go with new. Non-substantively updated. The footnotes are updated to:</p> <ol style="list-style-type: none"> <li>1. Mention that recourse are available from Action for Healthy Kids.</li> <li>2. Reference the Farm Fresh Schools Program crated by 30 ILCS 105/5.719, added by P.A. 96-153.</li> <li>3. Mention 23 Ill.Admin.Code §305.15, ISBE's so-called <i>junk food</i> rule.</li> <li>4. Use the new citation for 105 ILCS 5/23.137 3.139, renumbered by P.A. 95-331.</li> </ol>
8:70	Accommodating Individuals with Disabilities	<p>Go with new. Non-substantively updated. Footnotes updated to discuss the Americans with Disabilities Act (ADA). The Ill. Environmental Barriers Act (410 ILCS 25/) and the Ill.Accessibility Code (71 Ill.Admin.Code Part 400) are now described in a footnote and added to the legal references. The footnote mentions that press boxes constructed on school property before 7-1-09 do not have to comply with the Ill. Accessibility Code, 105 ILCS 5/10-20.46, added by P.A. 96-674.</p>
2:200	Types of School Board Meetings	<p>Go with new but include District #10 language regarding location of school Board meetings. Revised to designate the Superintendent as the district official to receive the required training on the Open Meetings Act (OMA), 5 ILCS 120/1.05, added by P.A. 96-542, eff. 1-1-10. Recognizing that compliance with OMA is a shared responsibility of Board members, the same policy encourages each member to receive the training.</p>
2:250	Access to District Public Records	<p>Go with new. Rewritten because of the extensive revisions to FOIA at 5 ILCS 140/, amended by P.A. 96-542, eff. 1-1-10.</p>
4:110	Transportation	<p>Go with new. Amended to comply with P.A. 96-818 (adopted during the veto session and becoming effective on 11-17-09). It requires school buses to contain an operating two-way radio and each school district to have a school bus pre-trip and post-trip inspection policy with specific components.</p>

5:10	Equal employment Opportunity and Minority Recruitment	<p>Go with new. Updated to include the following recent State and federal legislation:</p> <ol style="list-style-type: none"> <li>5. The Ill. Genetic Information Protection Act (GIPA), 410 ILCS 513/25, amended by P.A. 95-927, and Title II of Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff et.seq.</li> <li>6. The State Equal Pay Act of 2003, (820 ILCS 112/, amended by P.A. 96-467).</li> <li>7. The Ill. Human Rights Act, 775 ILCS 5/1-103 (Q), amended by P.A. 96-447, eff. 1-1-10.</li> <li>8. The Americans with Disabilities Act Amendments Act (Pub. L. 110-325).</li> <li>9. The Ill. Whistleblower Act, 740 ILCS 174/, amended by P.A. 96-555.</li> </ol>
6:60	Curriculum Content	<p>Go with new but retain District #10 language regarding bullying prevention &amp; resistance education. Updated to include instruction requirements.</p> <ol style="list-style-type: none"> <li>2. Events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression, 105 ILCS 5/27-21, amended by P.A. 96-629, eff. 1-1-10.</li> <li>2. Viewing the Congressional Medal of Honor film 105 ILCS 5/27-3.5, added by P.A. 96-99.</li> <li>3. Disability history, awareness, and the disability rights movement. 105 ILCS 5/27-23.8, added by P.A. 96-191, eff. 1-1-10.</li> </ol>
7:10	Equal Educational Opportunities	<p>Go with new. Updated with new protected categories of: (1) gender identity (23 Ill.Admin.Code §1.240) and (2) order of protection status (775 ILCS 5/1-103 (Q), amended by P.A. 96-447, eff. 1-1-10). A footnote now lists "failing to take corrective action to stop severe or pervasive harassment of an individual" as an area of jurisdiction that the Ill. Dept. of Human Rights has over schools as a place of public accommodation, 775 ILCS 5/5-102.2, added by P.A. 96-814.</p>
7:20	Harassment of Students Prohibited	<p>Go with new. Amends the list of protected categories to include order of protection status and gender identify in response the legislation and amended State rules discussed above in 7:10, Equal Educational Opportunities.</p>
7:180	Preventing Bullying, Intimidation, and Harassment	<p>Go with new but retain District #10 language regarding bullying notification to all parental parties involved. Amended to: (1) coordinate with the amended list of protected categories discussed above in policy 7:20, Harassment of Students Prohibited, and (2) specify that using printed material or photographs to cause substantial disruption to school operations or interfere with the rights of other students or staff members is prohibited.</p>

The Superintendent recommends to the Board of Education that the above policies be approved for second reading.

**BOE Action Memorandum FY10 - #63**

**Appointment of Treasurer  
May 12, 2010**

Itasca School District 10 employs an independent treasurer to review financial records and reconcile accounts. Arnold Uhlig has served us well for the past four years. He came to us with several years of expertise in school district finance.

The Superintendent recommends that the Board of Education of Itasca School District #10, DuPage County, in compliance with the provisions of Article 8-1 of the Illinois School Code, appoint Mr. Arnold Uhlig as Treasurer effective July 1, 2010. Mr. Uhlig's mailing address is 1059 Nightingdale Drive, Palatine, IL, 60067. His remuneration shall be \$1,800 annually paid in quarterly installments. Complying with the provisions of Article 2 of the Illinois School Code, the bond for the treasurer has been fixed at \$4,737,810.

**BOE Action Memorandum FY10 - #64**

**Paid Holidays for 12-month Staff  
May 12, 2010**

The Board of Education policy and Support Staff Union contract authorizes the Superintendent to name holidays for 12-month employees by June 1<sup>st</sup> of the prior year. In order to comply with the procedure, I am recommending the following days as paid holidays for 12-month staff. Although some days off are different because of where they are located on the calendar, the total number of days is consistent with Board policy and the Support Union Contract.

July 5	Monday	Independence Day Related Holiday
September 6	Monday	Labor Day
October 11	Monday	Columbus Day
November 24	Wednesday	Thanksgiving Related Holiday
November 25	Thursday	Thanksgiving
November 26	Friday	Thanksgiving Related Holiday
December 24	Friday	Winter Holiday
December 27	Monday	Winter Holiday
December 31	Friday	New Years Related Holiday
January 17	Monday	Martin Luther King Day
February 21	Monday	Presidents' Day
April 22	Friday	Spring Holiday
May 30	Monday	Memorial Day

The Superintendent recommends the approval of these paid holidays for 12-month staff for the 2010-2011 year.

**BOE Action Memorandum FY10 - #65**

**Paid Holidays for 10-month Staff  
May 12, 2010**

The Board of Education policy and Support Staff Union contract authorizes the Superintendent to name holidays for 10-month employees by June 1<sup>st</sup> of the prior year. In order to comply with the procedure, I am recommending the following days as paid holidays for 10-month staff. Although some days off are different because of where they are located on the calendar, the total number of days is consistent with Board policy and the Support Union Contract.

September 6	Monday	Labor Day
October 11	Monday	Columbus Day
November 24	Wednesday	Thanksgiving Related Holiday
November 25	Thursday	Thanksgiving
December 24	Friday	Winter Holiday
December 31	Friday	New Years Related Holiday
January 17	Monday	Martin Luther King Day
February 21	Monday	Presidents' Day
April 22	Friday	Spring Holiday
May 30	Monday	Memorial Day

The Superintendent recommends the approval of these paid holidays for 10-month staff for the 2010-2011 year.

**BOE Action Memorandum FY10 - #66**

**Approval for Copy Lease Agreement for Image Systems & Business Solutions  
May 12, 2010**

At the March 10, 2010 Board of Education meeting, Mr. Aggen provided the Board with information about Image Systems & Business Solutions. Following Mr. Aggen's presentation and Board discussion, the members gave their verbal consensus to authorize the administration to proceed with entering into a copy lease agreement with Image System & Business Solutions. This copy lease agreement will enable the district to save \$11,441.52 per year. This also includes a \$15,246 lease incentive from the copy machine manufacturer, Savin.

The Superintendent recommends that the Board of Education of Itasca School District #10 approve the sixty-three month copy lease agreement with Image Systems & Business Solutions (ISBS # 7673587-001).

**BOE Action Memorandum FY10 - #67**

**Approval of the Permanent Transfer of \$161,335.31  
May 12, 2010**

Working Cash II is the fund that was established by the sale of bonds in 2007. Both the intent and the requirement of this fund are to spend it down to zero in order to finance projects to improve the learning environment in our schools. An accounting of the current status of the working Cash II Fund appears earlier in this packet. This amount is necessary to transfer now in order to make payments to vendors.

The Superintendent recommends that the Board of Education approve the permanent transfer of \$161,355.31 of principal from the Working Cash II Fund to the Operations and Maintenance Fund to fund bond related projects.

**BOE Action Memorandum FY10 - #69**

**Elimination of the Tuesday/Thursday Half-Day  
Kindergarten-Preparation Class for 2010-2011  
June 9, 2010**

Due to lack of student enrollment to cover the costs of the Tuesday/Thursday half-day Kindergarten-Preparation (K-Prep) Program for the 2010-2011 school year, it is recommended that this program session be eliminated.

The Superintendent recommends that the Board of Education approve of the elimination of the Tuesday/Thursday half-day K-Prep program session for the 2010-2011 school year.

**BOE Action Memorandum FY10 - #70**

**Transfer of Interest**

**June 9, 2010**

The State of Illinois still owes Itasca School District \$57,669 in delayed Transportation monies. Based on this deficit with funds not fully being received from the State of Illinois, the Business Office is requesting the Board to allow the transfer of \$63,744.70 in accumulated interest from the Bond and Interest Fund to the Transportation Fund. Since our tax levies started coming in June 1, we need no additional transfers.

The Superintendent recommends that the Board of Education approves of the transfer of \$63,744.70 in accumulated interest from the Bond and Interest Fund to the Transportation Fund.

**BOE Action Memorandum FY10 - #71**

**Approval of Joint Prevailing Wage  
June 9, 2010**

State law requires that this resolution be adopted each year.

**JOINT PREVAILING WAGE RESOLUTION**

**WHEREAS**, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works, “approved June 26<sup>th</sup>, 1941, as amended, being Section 39s 1-12, Chapter 820, Illinois Compiled Statutes, Section 130-101-et seq.

**WHEREAS**, the aforesaid Act requires that the following agencies listed below investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of said governmental agencies employed in performing construction of public works, for said agencies.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the **VILLAGE OF ITASCA**, the Board of Trustees of the **ITASCA COMMUNITY LIBRARY**, the Board of Trustees of the **ITASCA FIRE PROTECTION DISTRICT NO. 1**, the Board Members of the **ITASCA PARK DISTRICT**, the Board Members of **ITASCA SCHOOL DISTRICT #10**, and the Board Members of **LAKE PARK HIGH SCHOOL DISTRICT #108**, as follows:

**SECTION 1:** To the extent and as required by “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by State, County, City or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the agencies listed below is hereby ascertained to be the same as the prevailing rate of wages for construction work in DuPage County area as determined by the Department of Labor of the State of Illinois as of June, 2010, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Resolution/Ordinance which are also used in aforesaid Act shall be the same as in said Act.

**SECTION 2:** Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the agencies listed below to the extent required by the aforesaid Act.

**SECTION 3:** All agencies shall publicly post or keep available for inspection by any interested party in the main office of each this determination of such prevailing rate of wage.

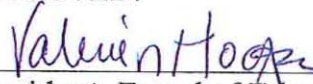
**SECTION 4:** All agencies shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

**SECTION 5:** All agencies shall promptly file a certified copy of this Resolution with both the Secretary of State and the Department of Labor of the State of Illinois.

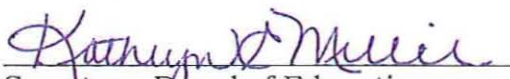
**SECTION 6:** Pursuant to the provisions of Article 7, Section 10 of the Illinois Constitution of 1970 and Section 5 of the Intergovernmental Cooperation Act, these agencies hereby determined that it is in the best interest of all parties to publish the notice herein required in cooperation with the Village of Itasca, Itasca Community Library, Itasca Fire Protection District No. 1, Itasca Park District, Itasca School District #10 and Lake Park High School District #108 and other interested public bodies in the Press Publications or Daily Herald, newspapers of general circulation within the territory of said public bodies.

PASSED THIS 9th DAY OF JUNE, 2010.

APPROVED:

  
\_\_\_\_\_  
President, Board of Education  
Itasca School District #10

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Education  
Itasca School District #10

The Superintendent recommends approval of the Prevailing Wage Resolution.

**BOE Action Memorandum FY10 - #72**

**Placement of Student Teacher  
June 9, 2010**

The following student teaching assignment is being requested for the 2010-2011 school year.

**Peacock Middle School and Franzen Intermediate School**

Fall 2010

Student Name:	Shellise Durante
Dates:	August 18 – November 19, 2010
Grade Level:	3-8
Cooperating Teacher:	Barbara Stelk and Karen Engel
Subjects:	Physical Education
College:	Olivet Nazarene University

The Superintendent recommends that the Board of Education approve the student teaching placement listed above.

**BOE Action Memorandum FY10 - #73**

**Approval of Hazardous Bus Areas  
June 10, 2009**

Each year the Board of Education is required to affirm hazardous bus areas. Students who live in these areas are entitled to free bussing even though they may live less than 1.5 miles from school. The hazardous areas were established and approved by the department of transportation.

**Resolution Certifying Hazardous Bus Areas**

Be it resolved that the Board of Education certifies that four areas remain hazardous bus areas. These four areas were identified at (1) 10-95-1; (2) 10-95-2; (3) 10-95-3; and (4) 10-95-4 in serious Safety Hazard Finding Applications approved by the Illinois Department of Transportation.

The four designated hazardous bus areas are:

- Irving Park Road
- Blooming/Nordic Road (north between Nordic Road and Irving Park Road) and west of Walnut Street for Raymond Benson Primary School
- Arlington Heights Road/Division Street (this includes all the area east of Arlington Heights Road and south of Division Street – but only east of Walnut Street). Division Street west of Walnut Street is not considered hazardous
- Rohlwing Road (includes all of Nordic Park)

The Superintendent recommends approval of the resolution certifying hazardous bus areas.

**BOE Action Memorandum FY10 - #74**

**Letter of Agreement  
June 9, 2010**

A Letter of Agreement has been completed between the Board of Education of Itasca School District and the Education Association of Itasca as an amendment to the current Professional Negotiated Agreement.

The Superintendent recommends that the Board of Education approve the Letter of Agreement.

**BOE Action Memorandum FY10 - #75**

**Authorization to Hire Staff**

**June 9, 2010**

The process of staffing the school district is never static. Resignations that are not anticipated often occur. Since we do not have another Board meeting until August, it is appropriate to authorize the Superintendent to hire the staff for existing approved positions.

The Superintendent recommends that the Board authorize Dr. Tornatore to hire staff as necessary into existing, approved positions.

**BOE Action Memorandum FY10 - #76**

**Approval of Hourly Rates for Union-Exempt Educational Support Personnel  
June 9, 2010**

Educational Support staff salary increases come as a result of the collective bargaining agreement with the IFT local union in District #10.

The Salary Committee is recommending a designated salary for nonunion support personnel (3 employees) for the 2010-2011 school year.

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Current 09-10 Hourly Rate</b>
DiBeasi	Vincent	Network Manager	\$32.53
Mitsui	Deborah	Administrative Assistant	\$24.87
Ricciardi	Susan	Secretary for Curriculum, Business, Technology, Buildings & Grounds	\$22.52

The Superintendent recommends the approval of the designated salaries for the 2010-2011 school year for union-exempt educational support personnel as listed.

**BOE Action Memorandum FY10 - #77**

**Approval of Annual Base Salaries for 2010-2011 for Administrators  
June 9, 2010**

These employees are the administrative salaried staff members in the district on a continuing contract who are not under an agreement for retirement. The Salary Committee is recommending a designated salary for the three administrators for the 2010-2011 school year.

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Current 09-10 Salary</b>
Aggen	Daniel	Business Manager, Technology, and Buildings & Grounds	\$88,825.00
Turner	Dawn	Principal	\$99,311.58
Murphy	Jeff	Principal	\$90,000.00

The Superintendent recommends the approval of the designated salaries for 2010-2011 for the administrative personnel as listed.

**BOE Action Memorandum FY10 - #78**

**Approval of the FY2011 Tentative Budget  
June 9, 2010**

The FY2011 Tentative Budget was presented to the Board under separate cover.

The process to build the FY2011 Final Budget takes many steps. The process began in December with staff input and analysis of the FY09 audit, followed by input from the Board and staff.

Approving the FY2011 Tentative Budget is close to the last step in the process. After the FY2011 Tentative Budget is approved, we must have it on display for 30 days. Since we do not have a July meeting, ours will be on display for nearly 60 days. Then, after the public display, we are required to have a public hearing on the budget. We will schedule that public hearing to begin right before our regular August Board meeting at 6:45 PM. Then, the final step occurs when the Board approves the FY2011 Final Budget at that August meeting.

If necessary, slight changes can be made to the Tentative Budget if more information becomes available before it is approved as the Final Budget.

The Superintendent recommends that the Board of Education approve the FY2011 Tentative Budget as presented.