

Itasca School District #10
Itasca, IL 60143

BOARD OF EDUCATION SPECIAL MEETING MINUTES

April 29, 2009

- I. Call to order, roll call and Pledge of Allegiance – The meeting was called to order at 6:05 p.m. at the Itasca Village Hall, 550 West Irving Park Road, Itasca, by President DiCiolla with the following ROLL CALL:

PRESENT

Mrs. DiCiolla
Mrs. Dyra
Mrs. Hogan
Ms. Pawinski
Mr. Sprandel
Mr. Kolar
Mrs. Miller

ABSENT

Also in attendance:

Dr. Marcia Tornatore, Superintendent of Schools
Mr. Daniel Aggen, Business Manager
Dr. Dawn Turner, Principal, Raymond Benson Primary School
Dr. Reinhard Nickisch, Principal, F. E. Peacock Middle School
Mr. Vincent DiBeasi, Network Manager
Staff and community members
Ms. Debora Mitsui, Recorder

- II. Welcome to Visitors – President DiCiolla welcomed visitors.

Member Kolar asked that an additional agenda item be placed on the agenda for the purpose of an update on Swine Flu. The update will be placed between the appointment of committee members and the budget presentation.

- III. April 7th, 2009 Election Results - A motion was made by Member Dyra and seconded by President DiCiolla that the Board of Education recognize the results of the April 7th, 2009 election and thereby acknowledges Michelle G. Hoss, Daniel S. Kolar, Debbi Pawinski, and Charles Sprandel as duly elected members of the Board of Education. Following a further opportunity for questions, discussion, and community input, the motion carried on the following VOICE VOTE: All AYES: NAYS none.

- IV. Administration of the Oath of Office – President DiCiolla administered the Oath of Office simultaneously to the incumbent Board members.

Newly elected Board member Michelle G. Hoss was administered the Oath of Office.

The Board honored outgoing President DiCiolla with a plaque and thanked her for her service and dedication to Itasca's educational community. Member Dyra shared a brief synopsis of President DiCiolla's accomplishments and endeavors during her tenure on the Board. Dr. Tornatore echoed the Board's well wishes and thanked President DiCiolla for her mentoring during Dr. Tornatore's first year as Superintendent.

- V. Adjournment Sine Die – Vice President Hogan called the adjournment Sine Die – VOICE VOTE – All AYES: NAYS none.

A brief recess was called to seat the new Board.

- VI. Selection of President Pro Tem – A motion was made by Member Dyra and seconded by Member Pawinski to appoint Vice President Hogan as President Pro Tem Hogan. VOICE VOTE: All AYES: NAYS none.

- VII. New Board called to order and roll call – President Pro Tem Hogan called the meeting to order at 6:40 p.m. with the following ROLL CALL:

PRESENT

Mrs. Dyra
Mrs. G. Hoss
Mrs. Hogan
Mr. Kolar
Mrs. Miller
Ms. Pawinski
Mr. Sprandel

ABSENT

- VIII. Board Election of Officers -

1. President Pro Tem Hogan asked for nominations for President.

Member Dyra nominated Vice President Hogan for Board President. There were no other nominations.

A motion was made by Member Kolar and seconded by Member Dyra to close the nominations. The Board President election proceeded on the following ROLL CALL VOTE:

AYES NAYS ABSTAIN
Mrs. Dyra
Mrs. Hogan
Mr. Sprandel
Ms. Pawinski
Mrs. Miller
Mrs. G. Hoss
Mr. Kolar

2. President Hogan asked for nominations for Vice President.

Secretary Miller nominated Member Dyra as Vice President. There were no other nominations.

A motion was made by Secretary Miller and seconded by Member Pawinski to close nominations. The Board Vice President election proceeded on the following ROLL CALL VOTE:

AYES NAYS ABSTAIN
Mrs. Miller
Ms. Pawinski
Mr. Sprandel
Mrs. Dyra
Mrs. Hogan
Mr. Kolar
Mrs. G. Hoss

3. President Hogan asked for nominations for Secretary.

Member Pawinski nominated Secretary Miller for Secretary. There were no other nominations.

A motion was made by Member Pawinski and seconded by Member G. Hoss to close nominations. The Board Secretary election proceeded on the following ROLL CALL VOTE:

AYES NAYS ABSTAIN
Mr. Kolar
Ms. Pawinski
Mrs. Dyra
Mrs. Miller
Mrs. Hogan
Mr. Sprandel
Mrs. G.Hoss

- IX. Appointment of Board of Education Committee Members – The following appointments were accepted and approved:

1. Policy Committee Appointment – Kathryn Miller and Charles Sprandel.
 2. NDSEC Representative Appointment – Debbi Pawinski.
 3. Character Counts! Coalition Appointment – Michelle G. Hoss, the backup representative will be Debbi Pawinski.
 4. Finance Committee Appointment – Kathryn Miller and Daniel Kolar will continue as committee members.
 5. Friends of Spring Brook Nature Center of Itasca Appointment – Leslie Dyra.
 6. Salary Committee Appointment – Daniel Kolar, Charles Sprandel and Debbi Pawinski.
 7. Intergovernmental Committee Appointment – Valerie Hogan.
- X. Swine Flu Update – Dr. Tornatore reported on the procedures that have taken place thus far. District administration met with Ruth Barchfeld, school nurse, to standardize forms that will be provided to staff and parents. Decisions concerning the closing of a school or district due to illness will be under the advice of the DuPage County Health Department, the Regional Office of Education and the Center of Disease Control. Itasca School District #10 Policy # 4:180 – Pandemic Preparedness – Emergency School Closing states: In the case of pandemic, any decision for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the District’s local health department, emergency management agencies, and Regional Office of Education.

It is uncertain at this time how school calendars will be affected by Swine Flu school closings.

- XI. Budget Presentation – Mr. Aggen provided a PowerPoint presentation of the FY2010 Tentative Budget and reviewed the timeline for the budget process. Once the Board acts on a tentative budget, it will be posted for a specific amount of time. During this timeframe, adjustments and revisions will be made to the document as necessary and the Board will continue to receive updated drafts. Mr. Aggen suggested that the Board consider holding off on a final budget adoption until September. Staff vacancies should be filled by September. Salaries will be adjusted accordingly thus allowing for a clearer picture for expenditures. Following an opportunity for the Board to ask questions and discuss the proposed budget, the audience will be invited to ask questions.

The Board asked principals for clarification on budget cuts related to their buildings. Principals explained that necessities have not been cut out; there will be no deficiency in instruction materials. Principals concurred with their staff regarding recommendations for essential needs. Administration carefully reviewed each line item with principals and extra cushioning in the budget has been eliminated.

Mr. Aggen introduced and implemented a new form entitled “Major Impact Items”, for use in the district. The document provides information on all costs associated with a request for purchase. The form is to be utilized for requests of products other than a regularly scheduled purchase. It is returned to Mr. Aggen and each request is thoroughly reviewed. This tool was instrumental in helping to develop the draft budget.

The Board inquired about lower percentages of funds for special education. Mr. Aggen responded that nothing had been taken away from special education funds; it was a reallocation of funds within account codes. The Board asked Mr. Aggen to provide a break down of special education expenditure responsibilities for District 10’s and NDSEC.

Board members also inquired about stimulus monies. Mr. Aggen stated that he is pretty confident that the district will receive some funds. Some of those funds may be able to be utilized for the building project (mobile units). Dr. Tornatore added that there might be some grant monies that she may be able to apply for.

Dr. Tornatore also stated that over the next few months she and Mr. Aggen would be working on a plan to provide various scenarios and explanations for projections for the FY2011 Budget. This plan will provide a platform for future discussions for the 2010-2011 projected budget.

President Hogan opened the floor for audience input. There were no questions or comments from the audience.

XII. Opportunity for Community Input Regarding Board Requested Reports. There were no comments from the audience.

XIII. Action Items

Fixed Meeting Days and Times – A motion was made by Secretary Miller and seconded by Member Pawinski that the Board of Education approve Action Memorandum FY 09-#53 Fixed Meeting Days and Times.

At the April 8th Board of Education Meeting, discussion ensued regarding moving the start time for regular Board of Education meetings to 7:00 p.m. It was the Board’s consensus to move ahead with revising the time schedule effective May 13th, 2009. Board members did not foresee a conflict with holding closed session at 6:00 P.M. prior to the 7:00 p.m. start time for regular Board of Education Meetings.

Following a further opportunity for questions, discussion and community input, the motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Dyra		
Mr. Kolar		
Mr. Sprandel		
Mrs. G.Hoss		
Mrs. Miller		
Ms. Pawinski		
Mrs. Hogan		

- XIII. Closed Session – A motion was made by Member Pawinski and seconded by Vice President Dyra that the Board of Education enter into a Closed Session for the purpose of discussing negotiations, contracts and personnel. The motion carried on the following ROLL CALL VOTE:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Mrs. Dyra		
Mrs. Hogan		
Mr. Sprandel		
Ms. Pawinski		
Mrs. Miller		
Mrs. G. Hoss		
Mr. Kolar		

- XIV. Return to Open Session – A motion was made by Member Kolar and seconded by Member Pawinski that the Board of Education return to Open Session. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

- XV. Adjournment – A motion was made by Secretary Miller and seconded by Member Pawinski to adjourn the meeting. The motion carried on the following VOICE VOTE: All AYES: NAYS none.

President Hogan adjourned the meeting at 9:30 p.m.

Kathryn Miller, Secretary
Board of Education

Valerie Hogan, President
Board of Education

