

OPERATIONAL BOARD BRIEFS

June 14, 2004

NDSEC

BOARD MEMBERS

Dr. Alf Logan
Chairperson
District #100 Superintendent

Dr. Steven Epperson
Vice Chairperson
District #12 Superintendent

Kathy Lane
District #2 Board Member
Dr. William Jordan
District #2 Superintendent

Ms. Marilyn Daniels
District #7 Board Member
Ms. Susan Crady
District #7 Alternate Member
Mr. Michael Smoot
District #7 Superintendent

Ms. Rosemary Zelenka
District #10 Board Member
Ms. Diann Dale
District #10 Alternate Member
Dr. Kenneth Cull
District #10 Superintendent

Mr. Curtis Geen
District #11 Board Member
Ms. Marlene Hunt
District #11 Alternate Member
Dr. L. Mitchell Bers
District #11 Superintendent

Ms. Barbara Hochstadt
District #12 Board Member
Ms. Lexie Lyons
District #12 Alternate Member

Ms. Mary Ellen Johnson
District #13 Board Member
Dr. Donald Litchfield
District #13 Alternate Member
Dr. Kim Perkins
District #13 Superintendent

Ms. Dorothy Lange
District #100 Board Member
Ms. Bernice Fiduccia
District #100 Alternate Member

Ms. Patricia Szerlong
District #108 Board Member
Ms. Barbara Layer
District #108 Alternate Member
Dr. John K. Butts
District #108 Superintendent

EXECUTIVE DIRECTOR

Ms. Cheryl A. Conley

BOARD SECRETARY

Helen Haffner

Chairperson Dr. Alf Logan called the meeting to order at 3:35 p.m. The Board welcomed Mr. John Corbett, as successor to Wood Dale Superintendent Mr. Michael Smoot, and Ms. Rosemary Zelenka, new NDSEC Operational and Governing Board member from Itasca District 10.

ACTION ITEMS

The Board took the following formal actions:

- Approved the minutes of the May 10, 2004, regular meeting, as presented, and approved the recommendation that the closed session minutes of November 18, 1996, April 7, 1997, and May 12, 1997, remain closed at this time.
- Approved payment of the June 14, 2004, bill list, as reviewed and recommended by Mr. Curtis Geen, Bill List Committee Member, and approved the request for authorization to pre-approve any outstanding 2004, fiscal-year budgeted expenditures.
- Approved the second reading of NDSEC's FY 2005, Budget for recommendation to the Governing Board as presented for final reading, and that it be placed on display for the legally required 30 days.
- Approved the adoption of the FY 2005, Prevailing Wage Resolution as attached and directed that copies be circulated in accordance with the Act and made available to the public.
- Approved that NDSEC contract with Mathieson, Moyski, Celer & Co. for the FY 2004, Audit.
- Approved the renewal of NDSEC's enrollment in Great-West dual option HMO/PPO employee insurance benefit plan, without any changes to the plan, at a 2.7% increase, effective July 1, 2004.
- Approved the renewal of membership in the Illinois School District Agency for 2004/2005 Property Casualty Insurance as presented.
- Approved the renewal of the 2004/2005 Worker's Compensation Plan of Coverage as presented.
- Approved the following personnel actions as presented:
 - The resignation of one educational support personnel.
 - The recommendation to the Governing Board for dismissal of one certified personnel.
 - The appointment of 22 certified personnel and 80 educational personnel for the 2003/2004 Extended School Year Program.
 - The Agreement to Extend the Terms of the 1999-2004 Collective Bargaining Agreement through the next school year as presented for recommendation to the Governing Board for approval.

DISCUSSION/REPORTS

Finance Committee - Steve Epperson reported the Finance Committee met to review the second reading of the NDSEC 2004/2005 Budget for final review. The recommendation from the committee is to waive the \$6.33 student assessment for next year, and keep the tuition the same. The percentage of fund balance to expenditures will be down to 22 %.

DuPage / West Cook - The issue regarding payment responsibility for the heating ventilation system of the HI classrooms in North School, Villa Park District #45, has been resolved. It was agreed that the cost would be divided; DuPage/West Cook would be responsible for \$38,000, and Villa Park would absorb the cost of construction for the room division/office space.

DuPage/West Cook is continuing to pursue classroom space for the HI South Cluster at Puffer Hefty School recently annexed to Downers Grove District #58. Prospects for this location are favorable. If approved, renovation work would be needed.

There will be a joint meeting of the D/WC Management and Oversight Committees on September 9, 2004, to hear a report from Interim Director/ Consultant Gary Lieder on DuPage/West Cook's current status and recommendations for its future.

Cheryl Conley recognized retiring superintendents Mike Smoot and Mitchell Bers (in absentia) for their years of dedicated service to both NDSEC and SASSED. Mike Smoot has served SASSED/NDSEC for 16 years and Mitch Bers for 11 years. Mitch has served on the NDSEC Space Committee and has been a strong supporter of special education. We have appreciated his hard work and enthusiasm.

Mike Smoot was instrumental in dividing SASSED into 4 regions. He and Jerry Gordon were involved in starting the movement for the North Region to become the independent legal entity of North DuPage Special Education Cooperative.

Mike has also chaired many NDSEC committees. He has served as our representative to the DuPage / West Cook Oversight Committee and has worked diligently on space needs for both D/WC and NDSEC. We wish him the best on his retirement, and will all miss him.

Summer Staff Training – Supporting Students with Asperger's Syndrome and Associated Characteristics. There will be a summer conference at NDSEC on August 18, 19, & 20, for interested member district staff. The training will address issues of Asperger's Syndrome and high functioning students with associated disability characteristics (see attached flyer). Topics will include characteristics, instructional planning, and behavior intervention for students in general education settings. Training is free to staff and families of NDSEC member districts.

Superintendents are asked to forward the flyers to their district offices for distribution to staff paychecks. Interested participants should contact Vic Morris or Michelle Lio.

Executive Director's Report – A summary of Cheryl Conley's report to the Board was included in packets. The report included the following topics: Extended School Year, Teacher of the Year, Social / Emotional Development, and an update on IDEA.

INFORMATION ITEMS

The Board reviewed the following information items included in their packets:

- FY 2005 IDEA and IDEA Pre-School Grant Projects
- Statement of Position – April, 2004
- Investment Summary – May, 2004
- Treasurer's Report – April, 2004
- NDSEC Connections Newsletter – Spring/Summer, 2004

Dr. Logan adjourned the meeting at 3:58 p.m.

The next regular meeting of the Operational Board is Monday, August 9, 2004, at 2:30 p.m.

The location of this meeting will be at the Wood Dale District Office Conference Room, 543 Wood Dale Rd., Wood Dale, Illinois. If you have any questions regarding any of the above, please contact Executive Director Cheryl A. Conley at 894-0490.